

CITY OF METTER

APPLICATION FOR BUILDING/LAND USE PERMIT

Date: _____ Applicant Name: _____

Applicant Mailing Address: _____

Address of Construction: _____

Lot Frontage: _____ Lot Width: _____ **Must provide copy of Property Plat with application.**

General Contractor: _____ **Must provide copy of Business License.**

Sub-Contractors: _____ **Must provide name State License is listed under and a copy of Business License.**

Plumbing Contractor: _____ State License #: _____

Electrical Contractor: _____ State License #: _____

Mechanical Contractor (HVAC): _____ State License #: _____

Class of Work: New _____ Alter _____ Addition _____ Repair _____ Move _____ Demolition _____

Exact description of use proposed: _____

Size of building: _____ Sq. Ft. **(Must provide 2 copy of Building Plans as stated in Section 11.01)**

What size is the building/home/addition: Width _____ ft. Length _____ ft. Height _____ ft.

No. of stories: _____ No. total rooms: _____ No. of baths: _____

No. of bedrooms: _____ No. of kitchens: _____ No. of offices: _____

Type of Construction: _____ Type of siding: _____
(Frame, block, etc.) (Brick, vinyl, veneer, etc.)

Type of Heating & A/C: _____ Size of Main Electrical Panel: _____
(Central, electric, natural gas, propane gas, etc.) (Amps)

Estimated Cost of Construction: \$ _____

Section 11.01. Application for permits.

All applications for land use permits, sign permits, and temporary certificates of zoning compliance shall be accompanied by plans in duplicate drawn to scale, showing the actual dimensions and shape of the lot to be built upon; the exact size and locations on the lot of buildings already existing, if any. Location of adjacent trees of four (4) inches or larger in caliper measured at breast height; and the location and dimensions of the proposed building or alteration. The application shall include such other information as lawfully may be required by the Building Inspector, including existing or proposed building or alteration; existing or proposed use of the building and land; the number of families, housekeeping units, or rental units the building is designed to accommodate; conditions existing on the lot; and such other matters as may be necessary to determine conformance with, and provide for the enforcement of, this ordinance. The Building Inspector shall return one copy of the plans to the applicant; after he/she shall have marked such copy either as approved or disapproved and attested to it by their signature of such copy. The original copy of such plans, similarly marked, shall be retained by the Building Official Department.

I hereby attest that I am the owner of the referenced property or have provided written permission from the owner to make this application.

Signature of applicant: _____ Telephone Number: _____

ALL APPLICATIONS WILL BE APPROVED OR DENIED WITHIN 10 DAYS OF RECEIVING THEM.

TO BE COMPLETED BY BUILDING DEPARTMENT

ZONING CLASS: _____ PUBLIC SEWER: YES _____ NO _____

PUBLIC WATER: YES _____ NO _____ SPRINKLER SYSTEM REQUIRED: YES _____ NO _____

IS A LAND DISTURBANCE PERMIT REQUIRED: YES _____ NO _____

PROPERTY LINE SETBACKS

FRONT YARD: _____ ft. SIDE YARD: _____ ft. CORNER SIDE YARD: _____ ft. REAR YARD: _____ ft.

PERMIT ISSUED TO: _____ FEE PAID: \$ _____

FEE RECEIVED BY: _____ PERMIT ISSUED BY: _____

COMMENTS BY BUILDING OFFICIAL: _____

FEEES

342 Building Permit: \$ _____

343 Site Inspection: \$ _____

302 Sewer Fee: \$ _____

303 Water Fee: \$ _____

346 Foundation Inspection: \$ _____

345 Electrical Inspection: \$ _____

344 Plumbing Inspection: \$ _____

348 Heating/AC Inspection: \$ _____

347 Energy Inspection: \$ _____

Total Fees: \$ _____