

**CITY OF METTER
REGULAR MEETING
MONDAY, SEPTEMBER 12, 2022
5:30 P.M.**

A regular meeting of city council was held on Monday, September 12, 2022, at 5:30 p.m. in the Training Room at the Metter Police Department located at 805 E. Lillian St.

Attending the meeting were the following officials:

Mayor Edwin O. Boyd
Councilwoman Chyrileen Kilcrease
Councilman Gregg Stewart
Councilman James McKie
Councilwoman Rashida Taylor
Councilman Brandon Sikes
City Manager Carter Crawford
Police Chief Robert Shore
Public Works Director Cliff Hendrix
Fire Chief Jason Douglas
HR-Purchasing Manager Missy Edenfield

GUESTS

Municipal Court Judge Kendall Gross

CALL TO ORDER AND WELCOME

Mayor Boyd called the meeting to order and welcomed everyone.

PLEDGE OF ALLEGIANCE

Councilman McKie led the Pledge of Allegiance.

INVOCATION

Councilman Sikes gave the invocation.

APPROVAL OF AGENDA

Councilwoman Taylor made a motion to approve the agenda. Councilman Sikes seconded the motion, and the vote was unanimous.

APPROVAL OF MINUTES

Councilman McKie made a motion to approve the following minutes:

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- a) Regular Meeting, Monday, August 8, 2022, 5:30 p.m.
- b) Public Hearing, Thursday, August 18, 2022, 11:00 a.m.
- c) Public Hearing, Thursday, August 18, 2022, 6:00 p.m.
- d) Called Meeting, Monday, August 22, 2022, 5:30 p.m.
- e) Public Hearing, Monday, August 29, 2022, 5:30 p.m.
- f) Called Meeting, Tuesday, September 6, 2022, 5:30 p.m.

Councilwoman Kilcrease seconded the motion, and the vote was unanimous.

PRESENTATIONS

Municipal Court Judge Kendall Gross thanked the mayor and council for their continued support during the twenty-two/twenty-three years he has served as municipal court judge for the City of Metter. He also thanked them for the recent increase in pay.

OLD BUSINESS

No old business.

NEW BUSINESS

City Planner Position

Councilwoman Kilcrease made a motion to approve the proposed city planner position as recommended by City Manager Carter Crawford. Councilwoman Taylor seconded the motion.

Mr. Crawford explained that the city needs a city planner to coordinate current and future housing and commercial development, develop and oversee short and long community planning and coordinate the City's building inspection and code enforcement program.

The proposed starting salary is **\$50,310.76** which is Grade 12, Step A in the City's pay plan. This starting pay is based on the average starting pay for Georgia cities our size according to the 2021 DCA Wage and Salary Survey.

This position is proposed to be budgeted for 9 months in the City's 2023 general fund budget. The costs for the position will be combined with the City's current 2023 building inspection budget.

The proposed planning and building inspection budget is **\$53,099.00**. When the current building inspection budget of **\$17,618.00** is subtracted from the proposed amount of **\$53,099.00**, the budget will need an additional **\$35,481.00**. We propose to use ARPA funds to cover the shortfall.

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After the discussion was complete, Mayor Boyd called for the vote. The vote was unanimous, approving the city planner position.

Right-of-Way Quit Claim Deeds for David Earl Carroll and Betty J. Carroll, David Scott Carroll, Cindy Woods, and Christopher Earl Carroll and Amber Marsh Carroll

Councilman McKie made a motion to approve the right-of-way quit claim deeds for David Earl Carroll and Betty J. Carroll, David Scott Carroll, Cindy Woods, and Christopher Earl Carroll and Amber Marsh Carroll. Councilwoman Kilcrease seconded the motion, and the vote was unanimous.

Bid for Metter 2021 CDBG Project: Shockley Plumbing, Inc.

Councilman McKie made a motion to award the bid for the Metter 2021 CDBG Project to Shockley Plumbing, Inc. in the amount of **\$841,135.00** as recommended by Public Works Director Cliff Hendrix. Councilwoman Taylor seconded the motion.

Mr. Hendrix explained that there were 3 bids received for the Metter 2021 CDBG Project. The total construction funds for the Project are **\$797,145.00 (\$643,541.00 CDBG funds, \$153,604.00 City funds)**. The low bid was **\$959,650.00**, which puts the Project **\$162,505.00** over budget.

Mr. Hendrix met with the low bidder and our Engineer to discuss removing the resurfacing on N. Leroy St. in the amount of **\$118,515.00** which would put their bid at **\$841,135.00**. The city can obligate an additional **\$43,990.00** from the Water/Sewer Fund from the R&R Account to be able to fund the Project. At this point the total contract would be **\$841,135.00**, with a new construction budget of **\$841,135.00 (\$643,541.00 CDBG funds, and \$197,594.00 City funds)**.

Mr. Hendrix said that it is his recommendation to award the Project to Shockley Plumbing, Inc. in the amount of **\$841,135.00**. If City Council approves this change, we will have to submit a request to DCA for their approval of the change in scope of work before we can issue a Notice to Proceed for construction.

The following bids were submitted:

Shockley Plumbing, Inc., Perkins, GA	\$ 959,650.00
Sikes Brothers, Inc., Metter, GA	\$1,295,936.80
Y-Delta, Inc., Statesboro, GA	\$1,526,422.20

After no further discussion, Mayor Boyd called for the vote. The vote was unanimous to award the bid for the Metter 2021 CDBG Project to Shockley Plumbing, Inc. in the amount of **\$841,135.00** as recommended by Public Works Director Cliff Hendrix.

Bid for Water Line Extension on Oak Tree Road

Councilwoman Kilcrease made a motion to award the bid for the **10”** water line extension on Oak Tree Road to Tyson Utilities in the amount of **\$56,182.20** as recommended by Public Works Director Cliff Hendrix. Councilman McKie seconded the motion.

Public Works Director Cliff Hendrix explained that there were **3** bids received for a **10”** water line extension on Oak Tree Road for a new business on July 27, 2022. After reviewing the bids with Parker Engineering, it is our recommendation to award this project to Tyson Utilities in the amount of **\$56,182.20**. It is also recommended to extend this **10”** main instead of just running a **2”** line.

The bids were as follows:

Tyson Utilities, Metter, GA	\$56,182.20
Shockley Plumbing, Perkins, GA.....	\$65,094.00
Y-Delta, Statesboro, GA.....	\$74,621.16

After no further discussion, Mayor Boyd called for the vote. The vote was unanimous to award the bid for the 10” water line extension on Oak Tree Road to Tyson Utilities in the amount of **\$56,182.20**.

Quit Claim Deed L.C. Anderson Memorial Library

Councilwoman Kilcrease made a motion to approve the quit claim deed from the Board of Commissioners of Candler County for the L.C. Anderson Memorial Library. Councilwoman Taylor seconded the motion, and the vote was unanimous.

Bid for Bar Screen Generator Project: Y-Delta

Councilman McKie made a motion to award the bid for the Bar Screen Generator Project to Y-Delta in the amount of **\$126,225.00** as recommended by Public Works Director Cliff Hendrix. Councilwoman Taylor seconded the motion.

Mr. Hendrix stated that only **1** bid was received for the Bar Screen Generator Project on August 31, 2022. He said that after reviewing the bid with the engineer it is his recommendation to award the project to Y-Delta in the amount of **\$126,225.00**. The current generator is out of commission and there is a **52-week** delivery time on a new generator. Y-Delta has submitted a letter to hold this price.

After no further discussion, Mayor Boyd called for the vote. The vote was unanimous to award the bid for the Bar Screen Generator Project to Y-Delta in the amount of **\$126,225.00**.

Metter-Candler County Airport Authority Annexation of 9.63 acres (parcel 028-008-002)

Councilwoman Kilcrease made a motion to move forward with the request from the Metter-Candler County Airport Authority to annex **9.63 acres** (parcel number 028-008-002) of their property, located on Airport Road off S. Lewis Street according to the 100% Method (O.C.G.A. 36-36-20) and for the property to be zoned HOC (Highway Oriented Commercial) to coincide with the current zoning in the area. Councilwoman Taylor seconded the motion, and the vote was unanimous.

Executive Session

Councilwoman Kilcrease made a motion to go into executive session regarding potential litigation. Councilman McKie seconded the motion, and the vote was unanimous.

After the discussion was complete, Councilman McKie made a motion to reopen the regular meeting. Councilwoman Kilcrease seconded the motion, and the vote was unanimous.

Councilwoman Kilcrease made a motion to allow City Manager Carter Crawford to send a certified letter to Mr. Gary Lescak giving him **10 days** from the receipt of the letter to submit verification that property located at 18 SE Broad Street is being used as a boarding house as well as proof that state guidelines are being met. Councilman McKie seconded the motion, and the vote was unanimous.

DEPARTMENTAL REPORTS

Written reports were placed in the agenda packets for council to review.

CITY MANAGER'S REPORT

Mr. Crawford reported the city is looking into a state sponsored grant for the downtown park areas, the deadline is November 18, 2022. He also gave a brief report on the recent activities at the Georgia Grown Innovation Center.

MAYOR'S REPORT

Mayor Boyd said that Bubba Longgear, with the Board of Education, had spoken with him regarding giving the property, where the Boy Scout hut is located, to the city.

ADJOURNMENT

After no further discussion, Councilman McKie made a motion to adjourn the meeting at 7:19 p.m. Councilwoman Kilcrease seconded the motion, and the vote was unanimous.

Missy Edenfield, HR-Purchasing Manager