

CITY OF METTER  
REGULAR MEETING AGENDA  
THURSDAY, SEPTEMBER 21, 2017  
6:00 p.m.

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1. CALL TO ORDER
2. WELCOME
3. PLEDGE OF ALLEGIANCE
4. INVOCATION
5. MOTION TO APPROVE THE AGENDA
6. MOTION TO APPROVE THE MINUTES OF THE FOLLOWING MEETINGS:
  - a) Public Hearing held on Wednesday, August 9, 2017, 10:00 a.m.
  - b) Public Hearing held on Wednesday, August 9, 2017. 6:00 p.m.
  - c) Regular Meeting held on Monday, August 14, 2017, 5:30 p.m.
  - d) Public Hearing held on Wednesday, August 16, 2107, 5:30 p.m.
  - e) Called Meeting held on Wednesday, August 16, 2017, 6:00 p.m.
  - f) Called Meeting held on Monday, August 28, 2017, 5:30 p.m.
  - g) Called Meeting held on Friday, September 8, 2017, 8:00 a.m.
7. GUEST RECOGNITIONS:
8. OLD BUSINESS

None
9. NEW BUSINESS
  - a) Motion to approve a Resolution appointing the Metter Candler County Chamber of Commerce as the Destination Marketing Organization for the City of Metter.
  - b) Motion to approve the Agreement between the City of Metter and the Metter/Candler County Chamber of Commerce for the Promotion of Tourism, Tourist Product Development, and the Creation, Retention, and Expansion of Business in the City of Metter.
  - c) Motion to approve the 2017 Memorandum of Understanding regarding Main Street Affiliate status with the Department of Community Affairs.
  - d) Motion to approve the adoption of the following job descriptions:
    1. Director of Tourism and Business Development
    2. Visitor Center and Chamber Services Manager
    3. Visitor Center Attendants
    4. City Clerk
  - e) Motion to approve an amendment to the City's Personnel and Compensation Plan to change the following:

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1. Visitor Center & Chamber Services Manager from \$12.00 per hr. to \$15.00 per hr.
  2. Visitor Center Attendants from \$10.00 per hour to \$8.00 per hour.
- f) Motion to approve the purchase of two riding lawnmowers from QuikKut in the amount of \$24,902.80 (\$12,451.40 each) to be funded from the 2011 SPLOST.
- g) Motion to award a bid to Synergistics Software, Inc. in the amount of \$58,696.00 for the purchase of software for the Metter Police Department.
- h) Motion to award a bid to CJT Software, Inc. for the purchase of software for the Metter Municipal Court with no upfront cost to the City of Metter; a \$5.00 fee will be assessed to each citation to cover the cost of the software.
- i) Motion to approve amendments to the City of Metter Purchasing Ordinance Chapter 2.54 of the Metter Municipal Code (Second Reading).

10. MAYOR'S REPORT

11. DEPARTMENTAL REPORTS

- a) Police Department Report
- b) Public Works Report
- c) Fire Department Report
- d) Administration Report
- e) Finance Report
- f) HR/Purchasing Report
- g) City Manager's Report

12. ADJOURN