

**CITY OF METTER  
REGULAR MEETING  
MONDAY, DECEMBER 11, 2017  
5:30 P.M.**

A regular meeting was held at City Hall on Monday, December 11, 2017 at 5:30 p. m. in the Council Chambers.

Attending the meeting were the following officials:

Mayor Billy Trapnell  
Mayor Pro tem Chyrileen Kilcrease  
Councilman Gregory Thomas  
Councilwoman Marsha Colson  
Councilman Paul MacGregor  
Councilwoman Amy Harrelson  
City Manager Mandi Cody  
City Clerk Angie Conner  
Public Works Director Cliff Hendrix  
Chief of Police Robert Shore  
Fire Chief Jason Douglas  
Finance Manager Cindy Collins  
HR/Purchasing Manager Missy Edenfield  
Director of Tourism/Business Development Heidi Jeffers  
Chamber/Visitor Services Manager Victoria Gaitten  
Jerri Goodman, Metter Advertiser

Attending the meeting were the following guests:

Ronnie Medlock  
Billy Sandifer  
Ed Boyd  
Ken Davis  
Jessica Holloway  
Bobby Mock and Family  
Yvonne Trapnell  
Rashida Taylor  
James McCray

**CALL TO ORDER AND WELCOME**

Mayor Trapnell called the meeting to order and welcomed everyone.

Regular Meeting, December 11, 2017

**PLEDGE OF ALLEGIANCE**

Councilman Thomas led the Pledge of Allegiance.

**INVOCATION**

Councilman Thomas gave the invocation.

**APPROVAL OF AGENDA**

Councilwoman Kilcrease made a motion to approve the agenda as presented. Councilman MacGregor seconded the motion, and the vote was unanimous.

**APPROVAL OF MINUTES**

Councilwoman Kilcrease made a motion to approve the following minutes:

- a) Called Meeting held on Wednesday, November 8, 2017
- b) Regular Meeting held on Monday, November 13, 2017
- c) Called Meeting held on Wednesday, November 15, 2017

Councilman MacGregor seconded the motion, and the vote was unanimous.

**PRESENTATION OF PLAQUES**

Councilman Gregory Thomas and Water & Sewer Supervisor Bobby Mock were presented with retirement plaques.

**OLD BUSINESS**

There was no old business to report.

**NEW BUSINESS**

**Approval of Alcohol License Applications**

Councilwoman Colson made a motion to authorize the City Manager to approve the issuance of the following license for package sales of alcohol beverages upon the application's compliance with applicable life safety and building codes and other requirements of law:

- 1. Oak Tree Retails, LLC DBA Oak Tree Express  
Applicant – Maheshkumar Patel  
100 Oak Tree Road
- 2. Dolgencorp, LLC DBA Dollar General Store #3633

Regular Meeting, December 11, 2017

Applicant – Cassandra Liggins  
173 S. Leroy St.

Councilwoman Kilcrease seconded the motion, and the vote was four to one in favor of approving the licenses. Councilwoman Kilcrease, Councilwoman Colson, Councilman MacGregor and Councilwoman Harrelson voted in favor of the motion. Councilman Thomas cast the opposing vote.

### **Presentation FEMA Reimbursement Process**

Fire Chief Jason Douglas gave a presentation on the reimbursement process for Federal Emergency Management Agency (FEMA).

### **MAYOR'S REPORT**

Mayor Trapnell reported on the Citizen Review Panel that met at City Hall. He also said his farewells and said he enjoyed his tenure as Mayor for the past 24 years.

### **STAFF REPORTS**

#### **Police Department Report**

Chief Shore submitted a written report.

#### **Public Works Report**

Mr. Hendrix submitted a written report. He introduced Mr. Billy Sandifer as the new Streets and Lanes Supervisor.

#### **Fire Department Report**

Chief Douglas submitted a written report.

#### **Administration Report**

Mrs. Conner submitted a written report.

#### **Finance Report**

Mrs. Collins did not have a report at this time.

#### **Purchasing/HR Report**

Mrs. Edenfield submitted a written report.

Regular Meeting, December 11, 2017

**Tourism & Business Development Report**

Ms. Cody introduced Ms. Heidi Jeffers as the new Director of Tourism & Business Development.

**City Manager's Report**

Ms. Cody gave the City Manager's report.

**ADJOURNMENT**

After no further discussion, Councilman Thomas made a motion to adjourn the meeting. Councilwoman Kilcrease seconded the motion, and the vote was unanimous.

The meeting was adjourned at 6:00 p.m.

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Angie Conner, City Clerk

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William M. Trapnell, Mayor