

**CITY OF METTER
REGULAR COUNCIL MEETING
MONDAY, NOVEMBER 13, 2017
5:30 P.M.**

A regular meeting was held at City Hall on Monday, November 13, 2017 at 5:30 p. m. in the Council Chambers.

Attending the meeting were the following officials:

Mayor Billy Trapnell
Mayor Pro tem Chyrileen Kilcrease
Councilman Gregory Thomas
Councilwoman Marsha Colson
Councilman Paul MacGregor
City Manager Mandi Cody
Public Works Director Cliff Hendrix
Interim Chief Robert Shore
Fire Chief Jason Douglas
HR/Purchasing Manager Missy Edenfield
Finance Manager Cindy Collins
Jerri Goodman, Metter Advertiser

Attending the meeting were the following guests:

Ed Boyd – Mayor Elect
Amy Harrelson
Rashida Daniel
Cherie Snyder
Tony Thompson
Dustin Durden
Brent Carter
Rhett Carroll
Glynn Thrift
John Miles
Melvin Ivey
Catherine Muse
Gay Beville
Miranda Rigdon
Susanne Hunt

CALL TO ORDER AND WELCOME

Mayor Billy Trapnell called the meeting to order and welcomed everyone.

Regular Meeting, November 13, 2017

PLEDGE OF ALLEGIANCE

Councilman Paul MacGregor led the Pledge of Allegiance.

INVOCATION

Councilwoman Marsha Colson gave the invocation.

SWEARING IN

Probate Judge Tony Thompson administered the Oath of Office as Council to the City of Metter to Amy Harrelson. Immediately following the oath, Amy Harrelson assumed her duties as Councilwoman for the City of Metter.

APPROVAL OF AGENDA

Councilman MacGregor made a motion to approve the agenda with the removal of items H and I to be postponed to a later date and to include Executive Session. Councilwoman Colson seconded the motion, and the vote was unanimous.

APPROVAL OF MINUTES

Councilwoman Kilcrease made a motion to approve the following minutes:

Regular Meeting, Monday, October 9, 2017
Called Meeting, Monday, October 23, 2017
Called Meeting, Friday, November 3, 2017

Councilwoman Colson seconded the motion, and the vote was unanimous.

GUEST

The First Lego League

The First Lego League, Lego robotics class from Candler County School system, presented the Hydrodynamics problem they identified working with the City. The "FOG" (fats, oils and grease) research they conducted was presented in the form of an infomercial and brochure for Council. The students were preparing for their upcoming competition in Savannah. They were accompanied by their teachers Miranda Rigdon and Suzanne Hunt.

Metter Garden Club

Ms. Gay Beville, on behalf of the Metter Garden Club, gave a presentation regarding the design and placement of a plaque commemorating the fountain in the Downtown Park. She asked for the approval of Council on the format they had chosen.

OLD BUSINESS

There was no old business to report.

NEW BUSINESS

Approval of Park Fountain Plaque

Councilwoman Kilcrease made a motion regarding the approval of the design and placement of a plaque by the Metter Garden Club in commemorating the fountain in the Downtown Park. Councilman Paul MacGregor seconded the motion and the vote was unanimous.

Motor Vehicle Reports

Councilwoman Kilcrease made a motion to approve an agreement with Georgia Department of Driver Services that will allow the City of Metter to perform Motor Vehicle Reports (MVR). Councilwoman Colson seconded the motion and the vote was unanimous.

Alcohol Beverage Violation

Councilwoman Kilcrease made a motion to approve the amending of the definition of “alcohol beverage violation” to any two convictions of DUI within a five year period of the date of the application. Any violation would permit the applicant from qualifying to purchase a license to sell alcohol in the City of Metter. Councilwoman Colson seconded the motion and the vote was unanimous.

Originating Agency Identifier (ORI) Number

Councilwoman Kilcrease made a motion to approve submitting an application for an ORI number that would allow the administration department to be able to receive criminal background history required before issuing an alcoholic beverage license. Councilman MacGregor seconded the motion and the vote was unanimous.

Issuance of License for Package Sales of Alcohol Beverages

Councilwoman Kilcrease made a motion to withhold approval of the issuance of the following License for package sales of alcohol beverages upon the application’s compliance with applicable life safety and building codes and other requirements. At this time they had not met all of the requirements. To be reviewed again at the December meeting. Councilman Gregory Thomas seconded the motion. The vote was two in favor and three against. The motion did not pass.

Councilman MacGregor made a motion to approve the issuance of the following License for package sales of alcohol beverages upon the application's compliance with applicable life safety and building codes and other requirements. Councilwoman Colson seconded the motion and the vote was three in favor and two opposed. The motion was passed.

1. Enmark Stations, Inc. dba Enmarket #749
Applicant – Hailey Blakely Grene
1125Lewis Street
2. Metter Convenience, LLC dba M- Market
Applicant – Manisha Nileh Patel
316 S.E. Broad Street

Appoint Elaine Boyd to Tree Board

Councilwoman Colson made a motion to approve a Resolution Appointing Mrs. Elaine Boyd to the Metter Tree Board for a three year term ending on November 14, 2020. She will be replacing Mrs. Yvonne Trapnell, whose term expires November, 2017. Councilwoman Kilcrease seconded the motion and the vote was unanimous.

Appoint Sarita Manuel to Tree Board

Councilman MacGregor made a motion to approve a Resolution Reappointing Ms. Sarita Manuel to the Metter Tree Board for a three year term ending on November 14, 2020. Her present term expires November, 2017. Councilman Thomas seconded the motion and the vote was unanimous.

GIRMA Firefighter's Cancer Benefit

Councilwoman Harrelson made a motion to approve a Resolution to add membership in a fund of Georgia Interlocal Risk Management Agency (GIRMA) for purposes of participating and purchasing GIRMA's Firefighters' Cancer Benefit Program. Councilwoman Colson seconded the motion and the vote was unanimous.

Councilwoman Colson made a motion to approve the purchase of GIRMA's Firefighters' Cancer Benefit Program according to the attached proposal for coverage. Councilman MacGregor seconded the motion and the vote was unanimous.

Vision/Dental Coverage Change

Councilman MacGregor made a motion to approve the change of vision and dental coverage for City of Metter employees from Humana to Renaissance and to change employee life insurance from \$25,000 to one time the employee's salary at a cost savings to the City. Councilwoman Kilcrease seconded the motion and the vote was unanimous.

2017 LMIG Safety Grant

Councilwoman Colson made a motion to award a bid to Garner Sealcoating and Striping Inc., in the amount of \$23,734.08, to fulfill the 2017 LMIG Safety Grant. Councilwoman Kilcrease seconded the motion and the vote was unanimous.

WatchGuard Police Cameras

Councilwoman Kilcrease made a motion to award a bid to Watch Guard in the amount of \$42,020.00 for the purchase and installation of car cameras and body cameras. Councilman MacGregor seconded the motion and the vote was unanimous.

Director of Technology New Hire

Councilman MacGregor made a motion to approve the amendment of the City's FY 2018 Authorized Personnel and Position Classification to add one full time position of Director of Information Technology as a grade 24. Councilwoman Kilcrease seconded the motion and the vote was four in favor with Councilwoman Harrelson abstaining due to conflict of interest.

Animal Shelter Fees

Councilwoman Kilcrease made a motion to waive all City of Metter Animal Shelter adoption fees from November 23rd, Thanksgiving Day, until January 1st, New Year's Day in order to encourage holiday adoptions. Councilwoman Colson seconded the motion and the vote was unanimous.

MAYOR'S REPORT

Mayor Trapnell gave his monthly report. Mayor Trapnell expressed his appreciation for the retirement reception.

STAFF REPORTS

Police Department Report

Chief Seckinger submitted a written report. In addition, Interim Chief Shore expressed the gratitude from the officers with the new software.

Public Works Report

Mr. Hendrix submitted a written report. In addition, we have received the approval of the ground water permit for the City.

Fire Department Report

Regular Meeting, November 13, 2017

Chief Douglas submitted a written report.

Administration Report

Mrs. Conner submitted a written report.

Finance Report

Ms. Collins submitted a written report.

HR/Purchasing Report

Ms. Edenfield submitted a written report.

City Manager's Report

Ms. Cody gave her monthly report.

Executive Session

Councilwoman Colson made a motion to go into executive session. Councilwoman Kilcrease seconded the motion and the vote was unanimous.

Councilwoman Kilcrease made a motion to reopen the meeting. Councilman MacGregor seconded the motion and the vote was unanimous.

Councilman MacGregor made a motion to allow Deryl M. (Mack) Seckinger to resign meeting the conditions as discussed with the City Attorney Brent Carter. Councilwoman Kilcrease seconded the motion. The vote was three in favor and Councilwoman Colson opposed. Councilman Thomas had left the meeting prior to the vote.

ADJOURNMENT

After no further discussion and no action taken, Councilwoman Kilcrease made a motion to adjourn the meeting. Councilman MacGregor seconded the motion, and the vote was unanimous. The meeting was adjourned at 7:35 p.m.

Cindy Collins, Finance Manager

William M. Trapnell, Mayor