

**CITY OF METTER
REGULAR MEETING
MONDAY, APRIL 9, 2018
5:30 P.M.**

A regular meeting was held at City Hall on Monday, April 9, 2018, at 5:30 p. m. in the Council Chambers.

Attending the meeting were the following officials:

Mayor Edwin O. Boyd
Mayor Pro tem Chyrileen Kilcrease
Councilwoman Amy Harrelson
Councilman Rashida Taylor
Councilwoman Marsha Colson
Councilman Paul MacGregor
City Manager Mandi Cody
City Clerk Angie Conner
Public Works Director Cliff Hendrix
Chief of Police Robert Shore
Fire Chief Jason Douglas
Finance Manager Cindy Collins
HR/Purchasing Manager Missy Edenfield
Chamber/Visitor Services Manager Victoria Gaitten
Director of Tourism/Business Development Heidi Jeffers
Municipal Court Clerk Cherie Snyder
City Attorney Brent Carter
Mandi Carter, Metter Advertiser

Attending the meeting were the following guests:

Andy Welch – Smith, Webb, Welch & White, Attorneys at Law
Warren Tillery – Smith, Webb, Welch, & White, Attorneys at Law
Tommy Condrey – Animal Control Officer
Jennifer Kirby – Animal Care Taker
Sherriff John Miles
Members of the Grayson Trapnell Special Committee for Animal Services

CALL TO ORDER AND WELCOME

Mayor Boyd called the meeting to order and welcomed everyone.

PLEDGE OF ALLEGIANCE

Councilwoman Harrelson led the Pledge of Allegiance.

INVOCATION

Councilwoman Colson gave the invocation.

APPROVAL OF AGENDA

Councilman MacGregor made a motion to approve the agenda as presented. Councilwoman Colson seconded the motion, and the vote was unanimous.

APPROVAL OF MINUTES

Councilman MacGregor made a motion to approve the following minutes:

Regular Meeting held on Monday, March 12, 2018
Called Meeting held on Monday, March 19, 2018

Councilwoman Kilcrease seconded the motion, and the vote was unanimous.

PRESENTATIONS

Mayor Boyd presented Tommy Condrey and Jennifer Kirby with a Proclamation proclaiming April 8th – 14th, 2018 as Animal Control Officer and Caretaker Appreciation Week.

Eddy Jones, Chairman of the Tree Board was not present to give a presentation. He was moved to the Budget Workshop on May 7th.

OLD BUSINESS

No old business to report.

NEW BUSINESS

Rules of Procedure for Public Participation

Councilwoman Colson made a motion to adopt the City of Metter Rules of Procedures for public participation in City Council meetings. Councilwoman Kilcrease seconded the motion, and the vote was unanimous.

Ordinance Amendment

Councilwoman Kilcrease made a motion to approve an ordinance amending Title 5 Business Licenses and Regulations of the Metter Municipal Code to adopt Chapter 5.29 regarding the regulation of temporary vendors and yard sales (Second Reading). Councilman MacGregor seconded the motion, and the vote was unanimous.

Ordinance Amendment

Councilwoman Harrelson made a motion to approve an ordinance to amend Chapter 6 Animals of the Metter Municipal Code to require and define adequate food, shelter, space, water, and sanitary condition for dogs to become effective July 1, 2018 (Second Reading). Councilman MacGregor seconded the motion, and the vote was unanimous.

Resolution

Councilwoman Colson made a motion to consider a Resolution to adopt the first amendment to the Fiscal Year 2018 Budget for each fund of the City of Metter, appropriating the amounts shown in each budget as expenditures/expenses, adopting the several items of revenue anticipations, prohibiting expenditures or expenses from exceeding the actual funding appropriated, and granting the City Manager authority to re-organize positions. Councilman MacGregor seconded the motion, and the vote was unanimous.

Resolution

Councilwoman Kilcrease made a motion to approve a resolution allowing City staff to open a new bank account at Queensborough National Bank for the 2018 SPLOST funds. Councilman MacGregor seconded the motion, and the vote was unanimous.

Edmund & Associates, Inc.

Councilwoman Kilcrease made a motion to approve the recommendation for the Purchasing Manager and City Clerk to negotiate the bid for a financial software package from Edmunds & Associates, Inc. in an amount up to \$76,680.00. Councilman MacGregor seconded the motion, and the vote was unanimous.

FireLine, Inc.

Councilwoman Colson made a motion to approve the recommendation from the Fire Chief and Purchasing Manager to accept the bid from FireLine, Inc. for the purchase of one (1) KME 2000gpm Commercial Rescue Pumper mounted on a four (4) door International 4400 with a 350hp Cummins L9 Diesel Engine and associated equipment per specifications in the amount of \$368,496.00. Councilman MacGregor seconded the motion, and the vote was unanimous.

This item is included in the FY 2018 CIP Budget. It is replacing the 1987 truck. This will be a USDA grant/loan purchase. Payments will be made from the SPLOST account.

Silvex Company, Inc.

Councilwoman Colson made a motion to approve the recommendation from the Purchasing Manager to award a bid to Silvex Company, Inc. as sole bidder to purchase sewage enzymes for the purpose of treating wastewater before discharging onto the land application system – prices to be effective for the next twelve months. Councilman MacGregor seconded the motion, and the vote was unanimous.

MAYOR’S REPORT

Mayor Boyd reported that we had a fantastic festival. This is a team effort lead by the Chamber.

Mayor Boyd reported that April 8th – 14th, 2018 is Animal Control Officer and Caretaker Appreciation Week. He thanked Tommy and Jennifer for their hard work.

Mayor Boyd announced that the city has been notified by the Chamber of Commerce that Victoria Gaitten will now work exclusively with the Chamber of Commerce. He congratulated Victoria and the Chamber on that move.

STAFF REPORTS

Police Department Report

Chief Shore submitted a written report. He added that he has a lot of training going on in the police department.

Public Works Report

Mr. Hendrix submitted a written report. He added that his group has attended harassment and confined space training. We have started injecting new chemicals in the water system. We are testing to see how it is working with the brown water situation.

Fire Department Report

Chief Douglas submitted a written report. He stated that the firemen have been attending training. We have also been flushing for brown water.

Administration Report

Mrs. Conner submitted a written report. She reminded council of Georgia Cities Week to be held on April 22 – 28, 2018.

Finance Report

Mrs. Collins submitted the monthly financial statements. She added that she and staff have been busy working on the FY 2019 budget proposals.

HR/Purchasing Report

Mrs. Edenfield reported that she has 3 projects out for bid.

Department of Economic Development/Welcome Center

Ms. Jeffers reported that she and staff had attended some training. She is also working on the Camera Ready Program and the DCA Main Street Program.

City Manager's Report

Ms. Cody announced the Public Defender position in Metter Municipal Court is vacant. She said she would be glad to take recommendations from council for a replacement.

Ms. Cody reminded everyone of the Economic Impact Study for the hospital that will be presented on Monday night at 6 p.m. at the Wilcox Auditorium. GSU will present the findings of the economic impact study for the hospital.

EXECUTIVE SESSION

Councilman MacGregor made a motion to go into executive session for attorney client privilege in order to consult and meet with legal counsel pertaining to potential litigation. Councilwoman Colson seconded the motion, and the vote was unanimous.

Mayor Boyd called the meeting back to regular session at 7:46 p.m.

Mayor Boyd called for a motion to allow for a resolution authorizing the City of Metter, Georgia to review and revise existing Service Delivery Strategy with Candler County, Georgia and the Town of Pulaski, Georgia.

Councilwoman Colson made a motion to authorize the mayor to sign a resolution approving Items 1 – 43 of Section 1, Items 1 – 8 of Section 2 with modifications to the recreation section, and items 3, 5, 7, 9 and 10 of Section 3 of the proposed April 10th letter. Councilwoman Kilcrease seconded the motion, and the vote was unanimous.

ADJOURNMENT

After no further discussion, Councilwoman Harrelson made a motion to adjourn the meeting. Councilwoman Colson seconded the motion, and the vote was unanimous.

The meeting was adjourned at 7:50 p.m.

Angie Conner, City Clerk

Edwin O. Boyd, Mayor