

**CITY OF METTER
REGULAR MEETING
MONDAY, JULY 9, 2018
5:30 P.M.**

A regular meeting was held at City Hall on Monday, July 9, 2018 at 5:30 p. m. in the Council Chambers.

Attending the meeting were the following officials:

Mayor Edwin O. Boyd
Mayor Pro tem Chyrileen Kilcrease
Councilwoman Amy Harrelson
Councilman Rashida Taylor
Councilwoman Marsha Colson
Councilman Paul MacGregor
City Manager Mandi Cody
City Clerk Angie Conner
City Attorney Brent Carter
Public Works Director Cliff Hendrix
Chief of Police Robert Shore
Fire Chief Jason Douglas
Finance Manager Cindy Collins
Director of Tourism/Business Development Heidi Jeffers
Police Captain Keith Wadley
Jerri Goodman, Metter Advertiser

Attending the meeting were the following guests:

Victoria Gaitten – Chamber of Commerce Executive Director
Cherie Snyder – Municipal Court Clerk
Deborah Johns – Animal Services Committee Member

CALL TO ORDER AND WELCOME

Mayor Boyd called the meeting to order and welcomed everyone.

PLEDGE OF ALLEGIANCE

Councilwoman Colson led the Pledge of Allegiance.

INVOCATION

Councilwoman Colson gave the invocation.

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APPROVAL OF AGENDA

Councilman MacGregor made a motion to approve the agenda as presented. Councilwoman Kilcrease seconded the motion, and the vote was unanimous.

APPROVAL OF MINUTES

Councilwoman Colson made a motion to approve the following minutes:

- a) Called Meeting/Budget Workshop held on Thursday, June 7, 2018
- b) Called Meeting/Mediation held on Monday, June 11, 2018
- c) Regular Meeting/Public Hearing held on Thursday, June 14, 2018
- d) Called Meeting/Budget Workshop held on Thursday, June 21, 2018

Councilwoman Kilcrease seconded the motion, and the vote was unanimous.

PRESENTATIONS & ANNOUNCEMENTS

Special Election

City Manager Mandi Cody announced that Councilwoman Marsha Colson has tendered her resignation for City Council Seat 3 District 1. Councilwoman Colson will be moving out of her district and gave a resignation date of July 31, 2018.

Tony Thompson, Candler County Probate Judge, as Election Superintendent for the City of Metter will call for a Special Election which will be held on Tuesday, November 6, 2018. The qualifying period shall be from Monday, July 30, 2018 through Friday, August 3, 2018 from 8:30 a.m. until 4:30 p.m. each day at City Hall, 49 South Rountree Street, Metter, Georgia. The qualifying fee for the city council position is \$81.00. The voter registration deadline to vote in the November 6, 2018 election is October 9, 2018. City Clerk Angie Conner will serve as Qualifying Officer.

Mayor Boyd thanked Councilwoman Colson for her service to the City of Metter. Metter has been fortunate to have her. Councilwoman Colson has been a great ambassador for Metter. Mayor Boyd wished her well in the future.

City of Metter's 2018-2028 Master Comprehensive Plan

City Manager Mandi Cody gave a presentation of the City of Metter's 2018-2028 Master Comprehensive Plan: Partnering to Build the First Georgia Grown Community & Foodie Destination. Ms. Cody informed Mayor and Council that she was presenting from a draft. A copy of the plan will be available for public review. We will need to hold a public hearing and then we will submit to the Regional Commission for review. Once they have completed their review, we will bring the plan back before council for a vote.

PUBLIC COMMENTS

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There were no public comments.

OLD BUSINESS

There was no old business.

NEW BUSINESS

Alcohol License – Walgreen Co. DBA Rite Aid #1449

Councilwoman Kilcrease made a motion to authorize the City Manager to approve the issuance of the following license for package sales for off premises consumption of beer and wine upon applicant's compliance with applicable life safety and building codes and other requirements of law:

Business: Walgreen Co. DBA Rite Aid #1449
Applicant: Amelia Dorothy Legutki
Location: 730 South Lewis Street

Councilwoman Colson seconded the motion, and the vote was unanimous.

Volunteer Policies for Metter Animal Shelter

Councilwoman Kilcrease made a motion to approve Volunteer Policies for the Metter Animal Shelter as jointly recommended by the Grayson Trapnell Animal Services Committee and City Manager, Mandi Cody. Councilman MacGregor seconded the motion, and the vote was unanimous.

Adoption Fees Waived at Animal Shelter for July and August

Councilwoman Colson made a motion to waive the adoption fees at the Metter Animal Shelter for the months of July and August due to the remodeling of the shelter. Councilwoman Kilcrease seconded the motion, and the vote was unanimous.

Resolution Adding Additional Penalty to Fines

Councilwoman Kilcrease made a motion to approve a Resolution authorizing the City of Metter Municipal Court to impose a ten percent additional penalty to each fine of the Municipal Court for the purpose of constructing, operating, and staffing of jails in accordance with the Official Code of Georgia and the Constitution of the State of Georgia. Councilwoman Colson seconded the motion, and the vote was unanimous.

Resolution to Open a New Bank Account

Councilwoman Kilcrease made a motion to approve a resolution allowing City staff to open a new bank account at Queensborough National Bank for the Sanitation Enterprise Fund. Councilwoman Colson seconded the motion, and the vote was unanimous.

Separate Account Approved for Depot Money Transferred from Sea Island Bank

Councilman MacGregor made a motion to amend the agenda to include a motion to approve the creation of a separate account for the Depot money transferred from Sea Island Bank, which is money set aside for enhancements to the Depot (\$29,000). Councilwoman Kilcrease seconded the motion, and the vote was unanimous.

Councilman MacGregor made a motion to approve the creation of a separate account for the Depot money transferred from Sea Island Bank to be used for enhancements to the Depot. Councilwoman Colson seconded the motion, and the vote was unanimous.

The rental fees generated from the Depot will continue to be deposited in the general fund.

MAYOR'S REPORT

Mayor Boyd stated that he swore-in the new Police Captain, Kevin Wadley.

Mayor Boyd gave an update on the GMA Convention and he also gave an update on the Service Delivery Strategy negotiations.

Mayor Boyd thanked City Attorney Brent Carter for his help with the SDS negotiations.

STAFF REPORTS

Police Department Report

Chief Shore stated that Captain Wadley is attending training. He also reported that he would be attending the Chief's Conference.

Chief Shore reported that 45 people attended an animal cruelty class held at the Metter Police Department.

Chief Shore reported that renovations will soon begin at the animal shelter and it will be on modified status for a few days. Then it will be completely closed for at least 20 days in August.

Public Works Report

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Mr. Hendrix reported that the LMIG Improvement Projects are underway. They have started the Vertia Street and South College Street Project. They are videoing sewer lines and then they will start pipe bursting. Once that is completed, they will continue to the water lines on Vertia from Register to South College Street. This should take about 2 to 3 months.

South Williams Street, Burton Ave., and South Kennedy Streets are under design now.

Fire Department Report

Chief Douglas reported that all positions have been filled at the Fire Department.

Chief Douglas and a couple others visited the factory to look at the new Fire Truck which is being manufactured. The delivery date is March 19, 2019.

Chief Douglas reported that calls were down last month. He said they provided mutual aid to Oak Park.

Administration Report

Mrs. Conner reported that the Georgia Management Indicator's Survey (GOMI) Survey has been submitted to the Georgia Department of Community Affairs.

Scott Jackson with the Heart of Georgia Altamaha Regional Commission has submitted the city's address list to the Census Bureau.

Several staff members completed training this month.

All elected official's Personal Financial Disclosure reports were submitted by the deadline.

Finance Report

Mrs. Collins reported that she is working on the end of the fiscal year reports. She reported that the City of Metter received \$116,000 for hurricane reimbursement.

HR/Purchasing Report

Mrs. Edenfield reported that two employees were hired in the fire department. She reported that one employee is resigning in the streets and lanes department.

Department of Economic Development/Welcome Center

Ms. Jeffers reported on the following:

- 1290 visitors at the Welcome Center last month
- \$5,554 collected in hotel motel tax last month

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- Assisted City Manager with Comp Plan
- Met with the Georgia Grown People
- Attended Supervisory Training
- Rural Zone Application
- Rural Service Grant (2 Projects)
- Feasibility Study GSU
- Main Street Program
- Ag Commissioner Gary Black is coming for a visit.
- Meeting with Lynn Ashcraft with DCA

Chamber of Commerce

Executive Director Victoria Gaitten gave a quick run-down of activities from the past month.

City Manager's Report

Ms. Cody reported the Supervisory Training through the ICMA will be winding up this week. She said that she will be meeting with staff to create an operation plan using the budget and the comprehensive plan.

Ms. Cody reported that negative comments were submitted on Facebook about an animal in the city limits. This case is under investigation by the Metter Police Department. Ms. Cody said that everything legally has and will be done for this animal.

EXECUTIVE SESSION

Councilwoman Kilcrease made a motion to go into executive session for personnel purposes. Councilwoman Colson seconded the motion, and the vote was unanimous.

OPEN SESSION

After the executive session was complete, Councilwoman Kilcrease made a motion to open the meeting. Councilwoman Colson seconded the motion, and the vote was unanimous.

ADJOURNMENT

After no further discussion, Councilwoman Kilcrease made a motion to adjourn the meeting. Councilwoman Colson seconded the motion, and the vote was unanimous.

The meeting was adjourned at 7:30 p.m.

Angie Conner, City Clerk