

**CITY OF METTER  
REGULAR MEETING  
MONDAY, FEBRUARY 12, 2018  
5:30 P.M.**

A regular meeting was held at City Hall on Monday, February 12, 2018 at 5:30 p. m. in the Council Chambers.

Attending the meeting were the following officials:

Mayor Edwin O. Boyd  
Mayor Pro tem Chyrileen Kilcrease  
Councilwoman Amy Harrelson  
Councilman Rashida Taylor  
Councilwoman Marsha Colson  
Councilman Paul MacGregor  
City Manager Mandi Cody  
City Clerk Angie Conner  
Public Works Director Cliff Hendrix  
Chief of Police Robert Shore  
Finance Manager Cindy Collins  
HR/Purchasing Manager Missy Edenfield  
Chamber/Visitor Services Manager Victoria Gaitten  
Director of Tourism/Business Development Heidi Jeffers  
Jerri Goodman, Metter Advertiser

Attending the meeting were the following guests:

Richard Deal – Lanier, Deal & Proctor, CPA's  
Blake Bloser – Lanier, Deal & Proctor, CPA's  
Molly Olsen – Executive Director, Candler County Industrial Authority  
Ronnie Flynt – Candler County Young Farmers  
Cheryl Aasheim – Chair, Grayson Trapnell Special Committee for Animal Services  
Members of Grayson Trapnell Special Committee for Animal Services  
Sherriff John Miles  
Brian Aasheim – Chamber of Commerce

**CALL TO ORDER AND WELCOME**

Mayor Boyd called the meeting to order and welcomed everyone.

**PLEDGE OF ALLEGIANCE**

Councilman MacGregor led the Pledge of Allegiance.

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## **INVOCATION**

Councilwoman Kilcrease gave the invocation.

## **APPROVAL OF AGENDA**

Councilwoman Kilcrease made a motion to approve the agenda as presented. Councilman Macgregor seconded the motion, and the vote was unanimous.

## **APPROVAL OF MINUTES**

Councilwoman Kilcrease made a motion to approve the following minutes:

Regular Meeting held on Monday, January 8, 2018

Councilman MacGregor seconded the motion, and the vote was unanimous.

## **PRESENTATIONS**

### **FY 2017 Audit Results**

Mr. Richard Deal, CPA, of Lanier, Deal & Proctor presented Mayor and Council with the City of Metter Annual Financial Report for the Year Ended June 30, 2017. The following are financial highlights from the audit:

- The City had total net position (assets exceeded liabilities) of \$26,732,611 at June 30, 2017.
- Total net position is comprised of the following:
  1. Net investment in capital assets of \$22,334,303 includes property and equipment, net of accumulated depreciation, reduced by outstanding debt related to the purchase or construction of capital assets.
  2. Net position of \$2,292,288 is restricted by constraints imposed from outside the City such as debt covenants, grantors, laws, or regulations.
  3. Unrestricted net position of \$2,106,020 represents the portion available to maintain the City's continuing obligations to citizens and creditors.
- The City's governmental funds reported total ending fund balance of \$3,356,099, compared to \$3,158,044 for the year ended June 30, 2016. This is a \$198,055 (or 6.3%) increase.
- At June 30, 2017, unassigned fund balance for the General Fund was \$944,052, or 27.4% of total General Fund expenditures.

There were no findings in the FY 2017 audit.

### **Candler County Industrial Authority 2017 Year End Review**

Ms. Molly Olson, Executive Director for the Candler County Industrial Authority presented to council the CCIA 2017 Year End Review. The authority has been working on the following projects during 2017:

- Business Attraction Projects
- Existing Industry Projects
- Business Retention & Expansion
- Workforce Development
- Marketing Initiatives and Events
- Regional Involvement
- Marketing/Website
- Speaking Engagements
- Budget
- Net Phases of Development
- UGA Archway
- LOCI ( financial impact analysis)
- Insurance
- Administrative

### **Young Farmers Annual Event**

Mr. Ronnie Flynt was present at the meeting to request the use of the table and chairs from the Community Center for the Annual FFA Farm Tour Event. He also asked if the city could deliver and pick up the tables. This event will be held on April 20, 2018. Mayor Boyd informed Mr. Flynt that the City would work this out with him.

### **OLD BUSINESS**

There was no old business.

### **NEW BUSINESS**

#### **Ordinance Amendment Proposal**

Mrs. Cheryl Aasheim on behalf of the Grayson Trapnell Special Committee for Animal Services was present to request Council to consider the Committee's proposal to add definitions to Metter's Animal Ordinance regarding adequate food, shelter, space, water, and sanitary condition for dogs. Councilwoman Harrelson made a motion to direct city staff to prepare an ordinance amendment as proposed by the Grayson Trapnell Special Committee for Animal Services. Councilwoman Colson seconded the motion, and the vote was unanimous.

**Resolution – Georgia Cities Week**

Councilwoman Kilcrease made a motion to approve a resolution of the City of Metter recognizing Georgia Cities Week, April 22-28, 2018, and encouraging all citizens to support the celebration and corresponding activities. Councilman MacGregor seconded the motion, and the vote was unanimous.

**Resolution – Supporting De-Annexation**

Councilman MacGregor made a motion to approve the City of Stockbridge’s request for the City of Metter to support a Resolution Urging the Georgia General Assembly to Oppose De-Annexation Legislation to Create new Municipalities; Providing for Severability, Repealing Inconsistent Resolutions, Providing an Effective Date; and for Other Purposes in response to SB 262 and HB 638. Councilwoman Kilcrease seconded the motion, and the vote was unanimous.

**Resolution – Fireworks**

Councilwoman Kilcrease made a motion to approve the Georgia Municipal Association’s request for the City of Metter to support a Resolution requesting the Georgia General Assembly to recognize the diversity of needs in different regions of our State and therefore allow for more local control with respect to use of fireworks. Councilwoman Colson seconded the motion, and the vote was unanimous.

**Alcohol License – Walgreen Company DBA Rite Aid #1449**

Councilwoman Colson made a motion to authorize the City Manager to approve the issuance of the following License for package sales of alcohol beverages upon the applicant’s compliance with applicable life safety and building codes and other requirements of law:

1. Walgreen Company DBA Rite Aid #1449  
Applicant – Collin Gregory Smyser  
730 South Lewis Street

Councilwoman Kilcrease seconded the motion, and the vote was unanimous.

**Purchase of Microsoft 365 Business Licenses, Codero Backup Systems, and Installation**

Councilwoman Kilcrease made a motion to approve the purchase of Microsoft 365 Business Licenses for 30 city users, Codero Backup systems, and installation of such from Pineland Telephone and Computer Services; and to amend the FY 2018 budget to provide for such, at a total cost of \$390 monthly and \$750 one time installation fee for the purchase of Microsoft 365 Business Licenses, and \$599.99 for the backup which can be purchased in 12 installments of \$50 per month. Councilwoman Colson seconded the

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motion, and the vote was four in favor and one abstention. Councilwoman Harrelson abstained from voting due to her employment with Pineland Telephone.

### **Resolution Declaring Surplus**

Councilwoman Kilcrease made a motion to approve a Resolution Declaring Certain Personal Property (2008 Ford Crown Victoria (2FAP71V98X147797) of the City as Surplus and Authorizing its Disposal. Councilman MacGregor seconded the motion, and the vote was unanimous.

### **MAYOR'S REPORT**

Mayor Boyd reported that there was a good write-up in the Georgia Cities News Letter about Flem Cliett, former City Council Member, and Monty Tillman, former Mayor of Pulaski. Both of these gentlemen recently passed away.

On Feb. 2<sup>nd</sup> GMA gave a presentation for newly elected mayors in Statesboro. Mayor Boyd had a chance to meet the new Mayor of Statesboro, Johnathan McCollar.

Mayor Boyd said that we will need to make some decisions on the future of Archway.

Mayor Boyd met with the Industrial Authority, worked on Service Delivery with the County, and talked with the County about recycling. We might be able to move the recycling center from the landfill to our East Lillian Street property.

Mayor Boyd said he would like to look into the following:

- Modernizing the City Charter.
- Consider relocating Public Works to our East Lillian Street property and doing something else with the old Public Works property on South Terrell Street.
- Building an Adoption Center for Animals on the East Lillian Street property with a dog park.

Mayor Boyd informed council that we lost our Streets and Sanitation Manager. He thanked the city employees especially those working in inclement weather. He said that we have a great team here at the city. He also thanked Heidi Jeffers for her work with Economic Development.

Mayor Boyd thanked Sherriff Miles for the great job he is doing and he said he appreciates the good press with the officers.

### **STAFF REPORTS**

#### **Police Department Report**

Chief Shore reported that he attended the Chief's Conference.

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Chief Shore gave a presentation an update regarding recent enhancements in operations for Metter Animal Control and Sheltering Services.

### **Public Works Report**

Mr. Hendrix submitted a written report. He is advertising for a Streets and Lanes Supervisor.

### **Fire Department Report**

Chief Douglas submitted a written report. Ms. Cody added that one of the firemen has turned in his resignation. We will be running an announcement for that position.

### **Administration Report**

Mrs. Conner submitted a written report.

### **Finance Report**

Mrs. Collins gave an update on the finance report.

### **HR/Purchasing Report**

Mrs. Edenfield informed mayor and council that she has a few things that are out for bid that should be on the next agenda.

### **Department of Economic Development/Welcome Center**

Ms. Jeffers gave an update on the Welcome Center. She said that the she and staff will be attending training in Sylvania. She will be attending a conference in Statesboro on Magnolia Midlands Travel.

The new hours for the Metter Welcome Center are:

10:00 am – 5:00 pm Monday – Friday  
11:00 am – 4:00 pm Saturday  
Closed on Sunday

### **City Manager's Report**

Ms. Cody congratulated staff for no findings in the FY 2017 Audit.

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**EXECUTIVE SESSION**

Councilwoman Colson made a motion to go into executive session with City Attorney Brent Carter regarding potential and/or pending litigation at 7:05 p.m. Councilwoman Kilcrease seconded the motion, and the vote was unanimous.

At 7:54 p.m., Councilman MacGregor made a motion to close executive session and open the meeting. Councilwoman Colson seconded the motion, and the vote was unanimous.

**ADJOURNMENT**

After no further discussion, Councilwoman Colson made a motion to adjourn the meeting. Councilman MacGregor seconded the motion, and the vote was unanimous.

The meeting was adjourned at 7:55 p.m.

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Angie Conner, City Clerk

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Edwin O. Boyd, Mayor