

CITY OF METTER
REGULAR MEETING
AGENDA
MONDAY, MAY 14, 2018
5:30 p.m.

1. CALL TO ORDER
2. WELCOME
3. PLEDGE OF ALLEGIANCE
4. INVOCATION
5. MOTION TO APPROVE THE AGENDA
6. MOTION TO APPROVE THE MINUTES OF THE FOLLOWING MEETINGS:
 - a) Regular Meeting held on Monday, April 9, 2018
 - b) Coffee and Conversation with Council held on Tuesday, April 24, 2018
 - c) Coffee and Conversation with Council held on Thursday, April 26, 2018

7. PRESENTATIONS

8. PUBLIC COMMENTS

9. OLD BUSINESS

None

10. NEW BUSINESS

- A. Presentation by City Manager Mandi Cody on the request from Metter United Methodist Church to close Woodcock Street.
- B. Motion to approve a contract which defines the responsibilities of the City of Metter, GA purchasing MCSJ computer system application software and/or hardware from Edmunds & Associates, Inc.
- C. Motion to approve an agreement with Edmunds & Associates, Inc. to provide a long-term contract arrangement under which Edmunds & Associates Inc. will provide exclusive MCSJ Hosting services on behalf of the City of Metter; agreement will automatically renew for successive three (3) year terms with annual cost and payment terms as follows:

	<u>Up to 10 concurrent users</u>
Year 1	\$ 4,800.00
Year 2	\$ 3,750.00
Year 3	\$ 3,950.00
Year 4	\$ 4,150.00
Year 5	\$ 4,360.00

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- D. Motion to consider a Media Protection Policy Standard Operating Procedure for information derived from the Georgia Crime Information Center (GCIC) Criminal Justice Information System (CJIS) Network.
- E. Motion to approve a Man-Made/Natural Disaster Policy Standard Operating Procedure for information derived from the Georgia Crime Information Center (GCIC) Criminal Justice Information System (CJIS) Network.
- F. Motion to approve a Disciplinary Policy Standard Operating Procedure for violation or actions involving misuse of information derived from the Georgia Crime Information Center (GCIC) Criminal Justice Information System (CJIS) Network.
- G. Motion to approve a resolution appointing Joseph Williams as the City of Metter Municipal Court Indigent Defense Attorney.
- H. Motion to approve a recommendation by Public Works Director Cliff Hendrix and HR/Purchasing Manager Missy Edenfield to award the bid for engineering services for the 2018 LMIG Project to Parker Engineering out of Statesboro, GA in the amount of \$4,500.00.
- I. Motion to approve a recommendation by HR/Purchasing Manager Missy Edenfield to accept the bid for installation of an exercise fence at the Metter Animal Shelter from the sole bidder, Middleground Construction in the amount of \$6,680.00.
- J. Motion to approve a recommendation by Public Works Director Cliff Hendrix and HR/Purchasing Manager Missy Edenfield to award the bid for infrastructure upgrades and Add Alternate work on West Vertia Street and South College Street to Sikes Brothers, Inc. in the amount of \$657,398.70.
- K. Motion to approve an administrative fee of \$70 for purchase of a Temporary Vendor permit.

11. MAYOR'S REPORT

12. DEPARTMENTAL REPORTS

- a) Police Department Report
- b) Public Works Report
- c) Fire Department Report
- d) Administration Report

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- e) Finance Report
- f) HR/Purchasing Report
- g) Department of Economic Development Report
- h) City Manager's Report

13. EXECUTIVE SESSION

Motion to go into executive session for attorney client privilege in order to consult and meet with legal counsel pertaining to potential litigation.

14. ADJOURN