

CITY OF METTER
REGULAR MEETING/PUBLIC HEARINGS
WEDNESDAY, AUGUST 8, 2018
5:30 P.M.

A regular meeting was held at City Hall on Wednesday, August 8, 2018 at 5:30 p. m. in the Council Chambers.

Attending the meeting were the following officials:

Mayor Edwin O. Boyd
Mayor Pro tem Chyrileen Kilcrease
Councilwoman Amy Harrelson
Councilman Rashida Taylor
Councilman Paul MacGregor
City Manager Mandi Cody
City Clerk Angie Conner
Public Works Director Cliff Hendrix
Chief of Police Robert Shore
Fire Chief Jason Douglas
Finance Manager Cindy Collins
HR/Purchasing Manager Missy Edenfield
City Attorney Brent Carter
Director of Tourism/Business Development Heidi Jeffers
Carvy Snell, Metter Advertiser

Attending the meeting were the following guests:

Jason Grimes – Director – Chamber of Commerce
Jasmine Sandifer-Lee – Metter Welcome Center
Scottie Davis – Davis Marketing
Brandon Sikes - Candidate
Ben McKay – Asst. Director, Center for Bus. Analytics and Economic Research, GSU
James McKie - Candidate
Brian Aasheim – Candler County Administrator
Cherie Snyder – Metter Police Department
Victoria Gaitten – Executive Director – Chamber of Commerce
Brianna Dillon
Krissy Edenfield

CALL TO ORDER AND WELCOME

Mayor Boyd called the meeting to order and welcomed everyone.

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PLEDGE OF ALLEGIANCE

Councilman MacGregor led the Pledge of Allegiance.

INVOCATION

Councilwoman Kilcrease gave the invocation.

APPROVAL OF AGENDA

Councilwoman Kilcrease made a motion to approve the agenda reversing Item A and Item B. Councilman MacGregor seconded the motion, and the vote was unanimous.

APPROVAL OF MINUTES

Councilwoman Kilcrease made a motion to approve the following minutes:

Regular Meeting/Public Hearing held on Monday, July 9, 2018
Called Meeting held on Monday, July 23, 2018

Councilman MacGregor seconded the motion, and the vote was unanimous.

PUBLIC HEARINGS

Exemption from Marking City Vehicles

Mayor Boyd called the public hearing to order.

The public hearing was held for exempting certain vehicles from marking requirements for one-year in accordance with O.C.G.A. 36-80-20.

Ms. Cody explained that this pertains to the city administration and city manager's vehicles.

Mr. McKie asked why the cars are not marked. Ms. Cody explained that by law city governments are to mark their vehicles. O.C.G.A. 36-80-20 was created to allow elected officials to exempt certain vehicles.

Councilwoman Taylor said that she did not have a problem with them being marked.

After no further discussion, Mayor Boyd closed the public hearing.

2018-2028 City of Metter Long Term Comprehensive Master Plan

Mayor Boyd called the public hearing to order.

The public hearing was held regarding the 2018-2028 City of Metter Long Term Comprehensive Master Plan for purposes of submitting it to the Georgia Department of Community Affairs for technical review.

Ms. Cody went through the process. The next step will be submitting the plan to the Regional Commission for review. Once the review is complete then it will be brought back to council.

After no comments, the public hearing was closed.

OLD BUSINESS

There was no old business to report.

NEW BUSINESS

Visit Metter Social Media Campaign

Heidi Jeffers, Director of Tourism and Business Development and Scottie Davis, owner, Davis Marketing gave a presentation regarding the Visit Metter Social Media Campaign.

After the presentation, Councilwoman Kilcrease made a motion to approve a twelve-month contract between Davis Marketing Company (DMC) and the City of Metter for the Visit Metter Social Media Campaign in the amount of \$450 per month. Councilman MacGregor seconded the motion, and the vote was unanimous.

Georgia Grown Presentation

Heidi Jeffers, Director of Tourism and Business Development gave a report regarding the July 24th meeting with State Economic Development Partners concerning Georgia Grown,

After the presentation, Councilman MacGregor made a motion to approve a Consignment Agreement which will be used between the Consignors and the City of Metter (Consignee) to be used at the Welcome Center for the retail of Georgia Grown and Metter Made Products. Councilwoman Kilcrease seconded the motion, and the vote was unanimous.

Rural Zone Program

Heidi Jeffers, Director of Tourism and Business Development gave a presentation on the Rural Zone Program sponsored by the Georgia Department of Community Affairs for communities with a population of less than 15,000.

After the presentation, Councilwoman Kilcrease made a motion to approve the submittal of a Rural Zone application to the Georgia Department of Community Affairs. Councilwoman Harrelson seconded the motion, and the vote was unanimous.

City of Metter Incubator Feasibility Study

Mr. Ben McKay, Assistant Director, Center for Business Analytics and Economic Research, Georgia Southern University gave a presentation on the City of Metter Incubator Feasibility Study.

After the presentation, Councilwoman Kilcrease made a motion to approve a Letter of Understanding engaging the Center for Business Analytics and Economic Research (CBAER) to conduct an Incubator Feasibility Study on behalf of the City of Metter. Councilman MacGregor seconded the motion, and the vote was unanimous.

Agenda Item E

Councilwoman Harrelson made a motion to table Item E on the agenda. Councilwoman Kilcrease seconded the motion, and the vote was unanimous.

Resolution Exempting the Administration Car and the City Manager's Car from Markings

Councilwoman Kilcrease made a motion to approve the resolutions exempting the administrative vehicle and the City Manager's vehicle from marking requirements for one year. Councilman MacGregor seconded the motion. Councilwoman Kilcrease, Councilman MacGregor, and Councilwoman Harrelson voted in favor of the motion and Councilwoman Taylor voted against.

Resolution Declaring Surplus

Councilman MacGregor made a motion to approve a resolution declaring certain personal property of the City as surplus and authorizing its disposal:

- 2007 Ford Crown Victoria VIN# 2FAFP71W47X146369 Police Department
- 2008 Ford Crown Victoria VIN# 2FAFP71V98X147798 Police Department
- 2009 Ford Crown Victoria VIN# 2FAHP71V89X118352 Police Department

Councilwoman Kilcrease seconded the motion, and the vote was unanimous. These vehicles will be put on Gov-Deals.

Resolution Ratifying Freeport Tax Exemption

Councilwoman Harrelson made a motion to approve a resolution ratifying freeport tax exemption as voted by the citizens of Metter and Candler County in 1985. Councilwoman Kilcrease seconded the motion, and the vote was unanimous.

2018 Boys Golf State Championship Signs

Council discussed a request from Pam Pittman on behalf of Metter High School to install 2018 Boys Golf State Championship signs at the entrances of Metter including the interstate. Councilwoman Taylor made a motion to approve purchasing eight 24 X 18 signs in the amount of \$134.72 from GCI Manufacturing. Councilman MacGregor seconded the motion, and the vote was unanimous.

MAYOR’S REPORT

Mayor Boyd recognized the two candidates running for District 1 Seat 3 – James McKie and Brandon Sikes. He thanked each of them for running and wished them good luck.

Mayor Boyd participated in the July 24th meeting with Commissioner Gary Black, his wife, and other state officials regarding the Georgia Grown Initiative. Mayor Boyd said that he met with the head chef, Holly Chute, who will be cooking on opening day.

Mayor Boyd informed the group of the road construction in progress on Vertia Street. They are working on water lines, sewer lines, curbing, sidewalks and resurfacing. Some trees may have to come down on W. Vertia St.

Mayor Boyd thanked the Metter Police Department for the Kids Day Program.

Mayor Boyd announced that PAWS had a great garage sale.

STAFF REPORTS

Police Department Report

Chief Shore submitted a written report. He added that Captain Kevin Wadley has completed training for the state certification program. The bulk of this program should be complete in January. The next step will be a mock inspection and then a final inspection sometime next year.

Corporal Ray Smith organized the Kids Day Program. There were 93 school bags given away that day. Corporal Smith did a great job.

The drain project at the animal shelter is almost complete. Next, they will start on the floor sealing. Hope to be complete within the next three weeks.

Public Works Report

Mr. Hendrix submitted a written report. He added that the notice to proceed has been issued for the fire hydrant and generator projects. The Burton Ave., S. Williams St., and South Kennedy Street projects are in the design phase, which is about 95% complete. The design on the LMIG is about 70% complete.

Fire Department Report

Chief Douglas submitted a written report. He added that calls were above average last month.

Administration Report

Mrs. Conner submitted a written report. She gave an update on the implementation of the new financial software.

Finance Report

Mrs. Collins reported that she is working with the auditors on the accruals for the FY 2018 Audit Report.

HR/Purchasing Report

Mrs. Edenfield reported that the city has 5 open positions at this time.

Department of Economic Development/Welcome Center

Ms. Jeffers reported 1170 visitors at the welcome center last month.

City Manager's Report

Ms. Cody reported that staff are meeting and mapping out their goals and objectives.

Chamber of Commerce

Mrs. Gaitten gave an update on the festival which will be held downtown on September 22, 2018.

EXECUTIVE SESSION

Councilman MacGregor made a motion to go into executive session for real estate purposes. Councilwoman Harrelson seconded the motion, and the vote was unanimous.

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At 8:03 p.m., Councilwoman Kilcrease made a motion to close executive session and open the meeting back up. Councilwoman Taylor seconded the motion, and the vote was unanimous.

ADJOURNMENT

After no further discussion, Councilwoman Kilcrease made a motion to adjourn the meeting. Councilwoman Harrelson seconded the motion, and the vote was unanimous.

The meeting was adjourned at 8:04 p.m.

Angie Conner, City Clerk