

**CITY OF METTER
CALLED MEETING
WEDNESDAY, JUNE 26, 2019
4:00 P.M.**

A called meeting was held at City Hall on Wednesday, June 26, 2019 at 4:00 p. m. in the Council Chambers.

Attending the meeting were the following officials:

Mayor Edwin O. Boyd
Mayor Pro tem Chyrileen Kilcrease
Councilman Brandon Sikes
Councilman Paul MacGregor
City Manager Mandi Cody
City Clerk Angie Conner
City Attorney Brent Carter
Finance Manager Cindy Collins
Public Works Director Cliff Hendrix
Chief of Police Robert Shore
Fire Chief Jason Douglas
Director of Tourism/Business Development Heidi Jeffers
Jerri Goodman, Metter Advertiser

Councilwoman Rashida Taylor and Councilwoman Amy Harrelson were not present at this meeting.

Attending the meeting were the following guests:

Donald Sheppard – USDA Rural Development
Juan Taylor – Metter Fire Department

CALL TO ORDER AND WELCOME

Mayor Boyd called the meeting to order and welcomed everyone.

PLEDGE OF ALLEGIANCE

Councilman Sikes led the Pledge of Allegiance.

INVOCATION

Councilman Sikes gave the invocation.

APPROVAL OF AGENDA

Councilwoman Kilcrease made a motion to approve the agenda as presented. Councilman MacGregor seconded the motion, and the vote was unanimous.

USDA Loans

The purpose of this meeting is to review the letter of conditions regarding the City of Metter's application to the United States Department of Agriculture (USDA) Rural Development Community Facilities for \$618,210.49 in funding to purchase radio communications equipment and a fire engine.

- a) For the Fire Engine: \$368,469 total purchase price. Application is for \$50,000 grant and the remainder in low interest loans to support the replacement of a fire engine that is past its anticipated lifespan and struggles to maintain minimum standards. The engine will serve the entirety of the service district: City of Metter, Town of Pulaski, and unincorporated Candler County.
- b) For the Public Safety Radios: The total invoice price for radio upgrades is \$249,598.64. Of this amount, \$90,388.24 in equipment is for the Police Department to serve City residents. The remaining \$159,210.40 is for equipment necessary for Metter Fire & Rescue to provide County wide services. We have applied for \$50,000 Community Facilities grant and the remainder in low interest USDA loans.

Mr. Donald Sheppard, USDA Rural Development, reviewed the letter of conditions for both projects. The City Council will have to agree and sign before the funds can be released. The fire truck loan amount is \$318,400 and grant amount \$50,000 for a total of \$368,400. The loan and grant are administered by USDA. There are no contributions required from the City of Metter. It will be a seven (7) year loan with the first payment due one (1) year after the loan is awarded. The estimated payment is \$53,543 per year. The interest rate on this loan is 4.25 percent. There will be a preauthorized debit for payments (electronic). The Mayor will sign the loan/grant agreement at closing.

Mr. Sheppard explained that the terms are the same for the public safety radios. The loan amount will be \$199,500 and grant amount \$50,000. This will be a five (5) year loan at 4.25 percent interest. The estimated annual payment is \$45,129. There will be a preauthorized debit for payments (electronic). The Mayor will sign the loan/grant agreement at closing.

In addition to the funds needed to pay the principal and interest on the note each year, the City must also collect sufficient revenues to create and maintain the required reserve fund. Such reserve fund will require the annual deposit of funds equivalent to ten percent of the amount needed to pay the annual installment of principal and interest on the note.

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After Mr. Sheppard finished reviewing the letter of conditions for both projects, Mayor Boyd called for motions to approve the loan/grant applications.

Councilwoman Chyrileen Kilcrease made a motion approving a Resolution of the City of Metter agreeing to apply for financial assistance with the United States Department of Agriculture, Rural Development to finance the Motorola Radio Communication System for Public Safety and to authorize Mayor Edwin O. Boyd and City Clerk Angie Conner to sign all documents relating to the USDA Rural Development loan and/or grant. Councilman Brandon Sikes seconded the motion, and the vote was unanimous. The votes were three (3) yeah, zero (0) nay and two (2) absent. Motion carried.

Councilwoman Chyrileen Kilcrease made a motion approving a Resolution of the City of Metter agreeing to apply for financial assistance with the United States Department of Agriculture, Rural Development to finance a KME 2000 GPM Commercial Rescue Pumper for Metter Fire and Rescue and to authorize Mayor Edwin O. Boyd and City Clerk Angie Conner to sign all documents relating to the USDA Rural Development loan and/or grant. Councilman Paul MacGregor seconded the motion, and the vote was unanimous. The votes were three (3) yeah, zero (0) nay and two (2) absent. Motion carried.

ADJOURNMENT

Mayor Boyd called for a motion to adjourn the meeting. Councilwoman Chyrileen Kilcrease made a motion to adjourn the meeting. Councilman Paul MacGregor seconded the motion, and the vote was unanimous. The meeting was adjourned at 4:45 p.m.

Angie Conner, City Clerk