

**CITY OF METTER  
REGULAR MEETING  
MONDAY, JANUARY 13, 2020  
5:30 P.M.**

A regular meeting was held in the council chambers at city hall on Monday, January 13, 2020 at 5:30 p. m.

Attending the meeting were the following officials:

Mayor Edwin O. Boyd  
Councilwoman Chyrileen Kilcrease  
Councilman Brandon Sikes  
Councilwoman Amy Harrelson  
Councilman Paul MacGregor  
Councilwoman Rashida Taylor – arrived at 5:40 p.m. after meeting began  
Interim City Manager Carter Crawford  
City Clerk Angie Conner  
Finance Manager Cindy Collins  
Public Works Director Cliff Hendrix  
Director of Tourism/Business Development Heidi Jeffers  
Chief of Police Robert Shore  
Fire Chief Jason Douglas  
H/R Purchasing Manager Missy Edenfield  
Carvy Snell, Metter Advertiser

Attending the meeting were the following guests:

Evelyn & Mitchell Jaudon  
Bryan Aasheim, Candler County Administrator  
Juan Taylor, Firefighter  
Glynn Thrift – Chairman, Candler County Board of Commissioners  
Mr. & Mrs. Jack Childs

**CALL TO ORDER AND WELCOME**

Mayor Boyd called the meeting to order and welcomed everyone.

**PLEDGE OF ALLEGIANCE**

Councilwoman Harrelson led the Pledge of Allegiance.

**INVOCATION**

Councilman Sikes gave the invocation.

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### **APPROVAL OF AGENDA**

Councilwoman Harrelson made a motion to approve the agenda as presented. Councilman Sikes seconded the motion, and the vote was unanimous.

### **APPROVAL OF MINUTES**

A motion was made by Councilwoman Kilcrease to approve the following minutes:

- a) Regular Meeting, Monday, December 9, 2019, 5:30 p.m.
- b) Public Hearing, Monday, December 9, 2019, 5:15 p.m.

Councilwoman Harrelson seconded the motion, and the vote was unanimous.

### **PUBLIC COMMENTS/PRESENTATIONS**

Ms. Evelyn Jaudon, Complete Count Organizer, Zone 5, was present at the meeting representing Fair Count. She explained the importance of the 2020 Census. In February citizens will begin receiving invitations by mail, online or by phone to participate in the 2020 Census. Fair Count is available for assistance. They can bring in wi-fi if needed. She encouraged the city to utilize the services offered by Fair Count.

### **OLD BUSINESS**

There was no old business listed on the agenda.

### **NEW BUSINESS**

#### **Resolution Appointing Mayor Pro-tem**

Councilman Sikes made a motion to approve a resolution appointing Councilwoman Chyrileen Kilcrease as Mayor Pro-tem of the City of Metter for 2020. Councilwoman Harrelson seconded the motion, and the vote was unanimous.

#### **Resolution Appointing Municipal Court Judge**

Councilwoman Kilcrease made a motion to approve a resolution by the Mayor and Council Members of the City of Metter, Georgia to appoint Mr. Kendall Gross as City of Metter Municipal Court Judge for 2020. Councilwoman Harrelson seconded the motion, and the vote was unanimous.

#### **Resolution Appointing Indigent Defense Attorney**

Councilwoman Kilcrease made a motion to approve a resolution by the Mayor and Council Members of the City of Metter, Georgia to appoint Mr. Paul Cook as City of Metter

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Indigent Defense Attorney for 2020. Councilman Sikes seconded the motion, and the vote was unanimous.

**Resolution Appointing Municipal Court Prosecutor**

Councilwoman Kilcrease made a motion to approve a resolution by the Mayor and Council Members of the City of Metter, Georgia to appoint Mr. Brent Carter as the City of Metter Municipal Court Prosecutor of 2020. Councilwoman Harrelson seconded the motion, and the vote was unanimous.

**Resolution Appointing City Attorney**

Councilwoman Harrelson made a motion to approve a resolution by the Mayor and Council Members of the City of Metter, Georgia to appoint Mr. Brent Carter as the City of Metter City Attorney for 2020. Councilwoman Kilcrease seconded the motion, and the vote was unanimous.

**Resolution Appointing Member to Airport Authority**

Councilwoman Kilcrease made a motion to approve a resolution reappointing Mr. Bobby Jones to the Metter-Candler County Airport Authority Board Post 1 for a three (3) year term expiring December 21, 2022 as recommended by the Board. Councilwoman Harrelson seconded the motion, and the vote was unanimous.

**Resolution Appointing Member to the Candler County Library Board**

Councilwoman Kilcrease made a motion to approve a resolution appointing Miranda Thigpen to the Candler County Library Board for a term of three (3) years expiring on June 30, 2023 as recommended by the Board. Councilman Sikes seconded the motion, and the vote was unanimous.

**Approval to Add Carter Crawford to all City Bank Accounts**

Councilwoman Kilcrease made a motion to add City Manager Carter Crawford to the signature cards for all city bank accounts. Councilwoman Harrelson seconded the motion, and the vote was unanimous.

**Councilwoman Taylor entered the meeting at this point.**

**Approval of Street Light Policies**

Councilwoman Kilcrease made a motion approving the Street Light Policies as recommended by City Manager Carter Crawford and Public Works Director Cliff Hendrix. Councilwoman Harrelson seconded the motion, and the vote was unanimous.

**Broadband Ready Community Ordinance**

Councilwoman Harrelson made a motion to approve the Broadband Community Ordinance. Councilwoman Kilcrease seconded the motion, and the vote was unanimous. This was the second reading of this ordinance.

**Approval of GMA Lease for Knuckleboom Truck**

Councilwoman Kilcrease made a motion to approve a five (5) year GMA Lease Purchase for a 2020 Pac-Mac Knuckleboom Truck (Serial # 3HAEJTAN2LL424622) in the amount of \$146,954.69 with a 3.44% interest rate; allowing Mayor Edwin O. Boyd to execute all necessary documents. Councilman Sikes seconded the motion, and the vote was unanimous.

**Public Hearing Date**

Councilwoman Kilcrease made a motion to set a public hearing for February 10, 2020 at 5:15 p.m. to consider an application made by Aldric Dekle for rezoning the property located on N. Leroy St. M43 055. Councilwoman Harrelson seconded the motion, and the vote was unanimous.

**DEPARTMENTAL REPORTS**

**Police Department Report**

Chief Shore submitted a written report. He added that the officers will be doing taser transition tomorrow. He also said that the end of year stats show that calls for service and crime are down.

**Public Works Report**

Mr. Hendrix submitted a written report. He added that the knuckleboom truck has been delivered and the employees have been trained to operate it.

**Fire Department Report**

Chief Douglas submitted a written report. He added that calls were up last month. He applied for a grant. Dustin Rogers is Hazmat Tech Certified. He informed council that he would have year end reports next month. He asked council to appoint someone to serve on the Fire Commission Board.

**Administration Report**

Mrs. Conner submitted a written report and highlighted the following:

We have two terms expiring in November on the Tree Board – Eddy Jones and Elon Flack. Please be thinking of nominations for the next council meeting.

Working with the City Attorney Brent Carter, Administrative Assistant Shauna Goodman and Public Works Director Cliff Hendrix on a flea market ordinance to present to council.

Working with the City Attorney Brent Carter and Economic Development Director Heidi Jeffers to prepare documents for the City to become Broad Band Certified.

Submitted necessary documents to the Georgia Department of Community Affairs for Drawdown #2 in the amount of \$86,273.94 for the OneGeorgia Grant.

The City of Metter Business Incubator Center Lease Agreement with Better Fresh Farms, Inc. has been executed by all parties.

Working with the Census Complete Count Committee to ensure that Metter/Candler County has the most accurate count as possible. Subcommittees have been formed and are working diligently on the “hard to reach” areas. City Council and staff are encouraged to participate. Dr. Bubba Longgear is the Chair of the Complete Count Committee. We are working jointly with Candler County on this project.

The Financial Disclosure Reports are due to me by June 30, 2020. Please take a minute and complete this report so we can go ahead and submit them to the Ethics Commission.

The City of Metter has been recertified as a Tree City for 2019.

All Save and E-Verify annual reports were completed and submitted in a timely manner.

The annual Hotel/Motel Tax Report was completed and submitted to the Georgia Department of Community Affairs in a timely manner.

The City’s annual SAM registration has been completed and submitted.

Working with staff and Edmunds to ensure that we are ready to bill out the new fire inspection fees and the new water and sewer rates.

### **Finance Report**

Mrs. Collins stated that she is working with the auditors to get the FY 2019 audit complete.

### **HR/Purchasing Report**

Mrs. Edenfield reported on tax status changes and vacant positions at the Welcome Center, Wastewater Treatment and Police Department.

### **Department of Economic Development/Welcome Center**

Ms. Jeffers reported on the following:

- 786 Visitors at the Metter Welcome Center in the month of December.
- The Innovation Center will be opening in May or June.
- GSU is making plans for the symposium in March.
- Plan to attend Tourism Day at the Capital this month.

### **City Manager's Report**

Mr. Crawford reported that the Finance Team will kick off tomorrow. We will be looking at the expenditures and part 2 we will look at the revenues. Then we will come up with a plan by March. In mid-February we will schedule a pre-budget workshop.

### **MAYOR'S REPORT**

Mayor Boyd reported on the following:

- Congratulated and thanked council for agreeing to serve again.
- Reported on the TIA projects.
- Thanked everyone for their part in the new innovation center.
- We got the OneGeorgia Grant to help with the renovations for the innovation center.
- We have people lined up to rent spaces at the innovation center.
- The grand opening target date for the innovation center is May or June.
- We will be renovating the Welcome Center later.
- The renovations for the Animal Shelter are in the design phase. We are moving forward with this project.
- We have citizens asking about recycling. We will get with the county on this issue.
- We need to deal with speed limits on city streets. On the state highways we need to get with GDOT.
- There was a write up on Pineland Telephone in the Georgia Trend Magazine.
- Looking forward to a great new year.

**ADJOURNMENT**

After no further business, Councilwoman Taylor made a motion to adjourn the meeting. Councilwoman Harrelson seconded the motion, and the vote was unanimous. The meeting was adjourned at 6:03 p.m.

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Angie Conner, City Clerk