

**CITY OF METTER  
REGULAR MEETING  
MONDAY, DECEMBER 14, 2020  
5:30 P.M.**

A regular meeting was held on Monday, December 14, 2020 at 5:30 p.m. in the Training Room at the Metter Police Department located at 805 E. Lillian St.

Attending the meeting were the following officials:

Mayor Edwin O. Boyd  
Councilwoman Amy Harrelson  
Councilwoman Chyrileen Kilcrease  
Councilwoman Rashida Taylor  
Councilman Paul MacGregor  
Councilman Brandon Sikes  
City Manager Carter Crawford  
Public Works Director, Cliff Hendrix  
HR/Purchasing Manager Missy Edenfield  
Police Captain Kevin Wadley

**Guests:**

Bryan Aasheim, County Administrator  
Brad Jones, Member of Candler County Board of Commissioners  
Victoria Gaitten, Metter Chamber of Commerce  
Chuck Perry, EMC Engineering  
Dan Chicola, EMC Engineering  
Jeremy Hart, EMC Engineering  
Jerri Goodman, Metter Advertiser

**CALL TO ORDER AND WELCOME**

Mayor Boyd called the meeting to order and welcomed everyone.

**PLEDGE OF ALLEGIANCE**

Councilman Sikes led the Pledge of Allegiance.

**INVOCATION**

Councilman Sikes gave the invocation.

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**APPROVAL OF AGENDA**

Councilwoman Kilcrease made a motion to approve the agenda as presented. Councilman Sikes seconded the motion, and the vote was unanimous.

**APPROVAL OF MINUTES**

Councilwoman Kilcrease made a motion to approve the following meeting:

- a) Regular Meeting, Monday, November 9, 2020

Councilman Sikes seconded the motion, and the vote was unanimous.

**PRESENTATIONS**

**Presentation by Chuck Perry, EMC Engineering, Inc. regarding an agreement between the City of Metter and EMC Engineering Services, Inc. for professional services.**

Chuck Perry gave a presentation regarding an outdated agreement between the City of Metter and EMC Engineering for Engineering services. Mr. Perry stated that EMC Engineering has been the City's engineer of record since 1999 and have assisted the City with seventy-seven projects over the past twenty-two years.

**NEW BUSINESS**

**Consideration of a Motion to approve an agreement between the City of Metter and EMC Engineering Services, Inc. for professional services.**

Councilwoman Kilcrease made a motion to approve the agreement as presented. Councilwoman Harrelson seconded the motion, and the vote was unanimous.

**Consideration of a Motion to approve a recommendation by Public Works Director Cliff Hendrix to approve proposed Change Order #1 to dig up and replace the sewer line on South College Street between Neal Street and Hiawatha Street for a cost of \$40,123.48**

Councilwoman Taylor made a motion to approve the proposed Change Order #1 to dig up and replace the sewer line on South College between Neal Street and Hiawatha Street for the cost of \$40,123.48. Councilwoman Kilcrease seconded the motion, and the vote was unanimous.

**Consideration of a Motion to approve the low bid from ChemPro Services in the amount of \$14,400.00 for the Drainage Ditch Cutting Project as recommended by Public Works Director Cliff Hendrix.**

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Councilwoman Kilcrease made a motion to approve the low bid from ChemPro Services in the amount of \$14,400.00 for the Drainage Ditch Cutting Project as recommended by Public Works Director Cliff Hendrix. Councilwoman Taylor seconded the motion, and the vote was unanimous.

**Consideration of a Motion to approve a recommendation by Public Works Director Cliff Hendrix to award the 2018 LMIG Project including Add Alternate #1 to Sikes Brothers Inc. in the amount of \$66,856.50.**

Councilwoman Kilcrease made a motion to approve a recommendation by Public Works Director Cliff Hendrix to award the 2018 LMIG Project including Add Alternate #1 to Sikes Brothers Inc. in the amount of \$66,856.50. Councilman Taylor seconded the motion, and the vote was unanimous.

**Consideration of a Motion to approve a resolution to appoint a Public Defender to the Metter Municipal Court.**

Councilwoman Harrelson made a motion to approve a resolution to appoint a Public Defender to the Metter Municipal Court. Councilwoman Kilcrease seconded the motion, and the vote was unanimous. After discussion, Councilman MacGregor made a motion to approve a resolution appointing Duff Ayers as the Public Defender for the Metter Municipal Court. Councilwoman Taylor seconded the motion, and the vote was unanimous.

**Consideration of a Motion to approve a resolution reappointing Elaine Boyd to the Metter Tree Board for a three-year term expiring on November 14, 2023.**

Councilwoman Kilcrease made a motion to approve a resolution appointing Elaine Boyd to the Metter Tree Board for a three-year term expiring on November 14, 2023. Councilwoman Harrelson seconded the motion, and the vote was unanimous.

**Consideration of a Motion to approve a resolution reappointing Sarita Manuel to the Metter Tree Board for a three-year term expiring on November 14, 2023.**

Councilwoman Kilcrease made a motion to approve a resolution appointing Sarita Manuel to the Metter Tree Board for a three-year term expiring on November 14, 2023. Councilwoman Harrelson seconded the motion, and the vote was unanimous.

**Consideration of a Motion to approve a resolution reappointing Jamie Anderson to the Downtown Development Authority for a two-year term expiring December 31, 2022.**

Councilwoman Kilcrease made a motion to approve a resolution appointing Jamie Anderson to the Downtown Development Authority for a two-year term expiring December 31, 2022. Councilwoman Taylor seconded the motion, and the vote was unanimous.

**Consideration of a Motion to approve a resolution reappointing Amy Harrelson to the Downtown Development Authority for a two-year term expiring December 31, 2022.**

Councilwoman Kilcrease made a motion to approve a resolution appointing Amy Harrelson to the Downtown Development Authority for a two-year term expiring December 31, 2022. Councilwoman Taylor seconded the motion, and the vote was four for approving and one abstention, Amy Harrelson.

**Consideration of a Motion to approve a resolution to authorize the Mayor to establish a franchise fee applicable to holders of cable and video franchises issued by the State of Georgia.**

Councilwoman Kilcrease made a motion to approve a resolution to authorize the Mayor to establish a franchise fee applicable to holders of cable and video franchises issued by the State of Georgia. Councilman Sikes seconded the motion, and the vote was unanimous.

**Consideration of a Motion to accept the letter of resignation from Councilwoman Amy Harrelson, Seat 1, District 1 effective December 31, 2020.**

Councilwoman Kilcrease made a motion to accept the letter of resignation from Councilwoman Amy Harrelson, Seat 1, District 1 effective December 31, 2020. Councilwoman Taylor seconded the motion, and the vote was four for accepting the letter with one abstention, Amy Harrelson.

**DEPARTMENTAL REPORTS**

Departmental written reports were placed in the agenda packet for council's review.

**CITY MANAGER'S REPORT**

City Manager Carter Crawford wished Councilwoman Harrelson well and wished all present a Merry Christmas.

**MAYOR'S REPORT**

Mayor Boyd thanked EMC, staff members and especially Heidi Jeffers, for her work at the Incubator on South Terrell. He also wished all present a Merry Christmas.

**ADJOURNMENT**

After no further discussion, Councilwoman Kilcrease made a motion to adjourn the meeting at 5:59 p.m. Councilman Sikes seconded the motion, and the vote was unanimous.

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Missy Edenfield, HR/Purchasing Manager