

**CITY OF METTER  
REGULAR MEETING  
MONDAY, JULY 14, 2014 7:00 P.M.**

A regular meeting was held at City Hall on Monday, July 14, 2014 at 7:00 p. m. in the Council Chambers.

Attending the meeting were the following officials:

Mayor Billy Trapnell  
Mayor Pro tem Chyrileen Kilcrease  
Councilman Ed Boyd  
Councilman Gregory Thomas  
Councilwoman Marsha Colson  
Councilman Paul MacGregor  
City Manager Joseph Mosley  
City Clerk Angie Conner  
Public Works Director Cliff Hendrix  
Chief of Police Dennis Nelson  
Main Street Affiliate Director Jaime Riggs  
Carvey Snell, Metter Advertiser

Attending the meeting were the following guests:

Betsy McGriff, Archway Program Director  
Dennis Allen, Representing Boys and Girls Club of Candler County and Candler County Family Connection

**CALL TO ORDER AND WELCOME**

Mayor Trapnell called the meeting to order and welcomed everyone.

**PLEDGE OF ALLEGIANCE**

Councilwoman Colson led the Pledge of Allegiance.

**INVOCATION**

Councilwoman Kilcrease gave the invocation.

**APPROVAL OF AGENDA**

Councilwoman Kilcrease made a motion to approve the agenda as presented. Councilman MacGregor seconded the motion, and the vote was unanimous.

**APPROVAL OF MINUTES**

Councilman Boyd made a motion to approve the minutes for the Regular Meeting held on Monday, June 9, 2014; Councilwoman Kilcrease seconded the motion, and the vote was unanimous.

**GUEST RECOGNITION**

Mrs. Kim Leon was listed on the agenda to speak about the Sunday Sales of Alcohol but was not present at the meeting.

Mrs. Betsy McGriff, Archway Program Director, gave a presentation during the work session prior to the meeting. She went over several projects that Archway has been working on: Downtown Walking Trails, Sidewalks and Trees, Welcome Center, Jaycee Park, etc. She also advised the Mayor and Council that the City of Metter qualified to receive a **\$15,000** grant for the Jaycee Park renovations from Kaboom. She said that the

graduate design students are also working on a new city logo.

**OLD BUSINESS**

There was no old business to report.

**NEW BUSINESS**

**Resolution Declaring Surplus**

Councilwoman Kilcrease made a motion to approve a resolution declaring a 2004 Ford Crown Vic VIN# 2FAFP71W93X168698 (Metter Police Department) as surplus and donating it to Ogeechee Technical College Law Enforcement Program. Councilman MacGregor seconded the motion, and the vote was unanimous.

**Low Bid Approval – Y-Delta**

Councilwoman Kilcrease made a motion to approve the low bid of **\$679,850.00** from Y-Delta to do sanitary sewer rehabilitation projects here in the City of Metter. Councilman MacGregor seconded the motion, and the vote was unanimous.

**GMA Lease-Purchase Agreement**

Councilwoman Kilcrease made a motion to approve a GMA Lease-Purchase Agreement in the amount of **\$32,728.26 @ 3.4%** interest for financing of a 2014 Ford Explorer for the Metter Police Department. Councilman Thomas seconded the motion, and the vote was unanimous.

**Memorandum of Agreement**

Councilman Thomas made a motion to approve a Memorandum of Agreement between the Candler County Family Connection and the City of Metter as part of the fiscal agent process. Councilwoman Kilcrease seconded the motion, and the vote was unanimous.

**Memorandum of Understanding**

Councilwoman Kilcrease made a motion to approve a Memorandum of Understanding between the Boys & Girls Club of Candler County and the City of Metter for Leasehold of portion of property of the Metter Intermediate School/Metter Middle School. Councilman Thomas seconded the motion, and the vote was unanimous.

**Bid Approval HD Supply Waterworks, LTD**

Councilman MacGregor made a motion to approve the only bid (sole source) of **\$7,870.00** from HD Supply Waterworks, LTD for a new Touch Read Handheld and Auto-Gun Device. Councilman Thomas seconded the motion, and the vote was unanimous.

**Low Bid Approval – Suzuki Polaris of Statesboro**

Councilwoman Kilcrease made a motion to approve the low bid of **\$9,913.98** from Suzuki Polaris of Statesboro, Georgia for the acquisition of a new ATV for the Land Application System. Councilman Thomas seconded the motion. Councilwoman Colson had some questions about the comparisons between the two bids and vehicles. She wanted to be sure that we were comparing “apples to apples”. She also wanted to know since there is such a little difference in price, in the past, have we not awarded the bid to the local bidder? Mayor Trapnell said that we have done that before. He said that he likes to purchase local when we can. Mr. Hendrix explained some of the differences in the ATV’s. After some discussion, Mayor Trapnell called for the vote. The vote passed unanimously.

**Low Bid Approval – Coursey Construction**

Regular Meeting, July 14, 2014

Councilwoman Kilcrease made a motion to approve the low bid of **\$8,750.00** from Coursey Construction to remove pipes under the existing parking lot of Dollar General Store. Councilman Boyd seconded the motion, and the vote was unanimous.

### **MAYOR'S REPORT**

Mayor Trapnell gave updates on the GMA Convention. It was the largest training sessions thus far. Training is one of the biggest things affecting smaller cities. GMA is doing a lot more three hour increment training sessions and they are also doing more regional training. Councilman Boyd received his Certificate of Excellence plaque and Councilman Thomas received his Certificate of Distinction plaque.

Mayor Trapnell announced that the Recreation Department Agreement has been executed. The city and county is looking at **\$55,000.00** of expenses that need to be paid. The city's half is **\$27,500.00**.

Mayor Trapnell reported that the County Centennial Celebration went well. There was a good crowd. Mrs. Jaime Riggs did a good job spear-heading this project.

Mayor Trapnell informed council that he and staff have toured the two school campuses and identified surplus items that we would like to have. A list has been sent to Dr. Tom Bigwood.

Mayor Trapnell announced that the 3<sup>rd</sup> Quarter Woodpecker Trail Meeting will be held on Thursday, July 17<sup>th</sup> at 10:00 a.m. at City Hall in Metter.

### **STAFF REPORTS**

#### **City Manager's Report**

Mr. Mosley informed mayor and council that he has sent a letter to Steve Hotchkiss requesting an update on Statesboro's participation in the Natural Gas Line Extension.

Mr. Mosley sent a LMIG letter to the Georgia Department of Transportation with the status report for FY2013 and FY 2014 LMIG.

Mr. Mosley is headed to GDOT facility in location for recertification for LAP training on Wednesday, July 16 and Thursday, July 17, 2014.

Mr. Mosley informed mayor and council that the UGA Carl Vinson Institute of Government staff will be back in August to discuss the pay plan.

Mr. Mosley announced that he has been recognized by the ICMA as a credential manager. Everyone congratulated him.

In the work session prior to the meeting, Mr. Mosley had informed the mayor and council the Head Start Program which is a part of Concerted Services is interested in leasing the entire back wing of the Metter Middle School and would like to know how much the city would charge them. Mayor suggested getting a cost on square footage including electricity. They could be responsible for the maintenance which could bring down the cost of the rent. Councilman Boyd said that the expenses to maintain the building could be included in the lease. Mr. Mosley said he would explore this idea.

#### **Police Department Report**

Chief Nelson submitted a written report. He also reported that Metter hosted the Georgia COP 6<sup>th</sup> District meeting and the next one will be held in Lyons.

#### **Public Works Department**

Regular Meeting, July 14, 2014

Mr. Hendrix submitted a written report. He also reported that Utility Service just completed the routine maintenance on the water tank on Matthew Street which included draining, flushing and inspecting it. This is done on each tank every three years.

David Baird passed his State Class III Water and Wastewater exams.

### **Main Street Affiliate Program**

Mrs. Riggs reported the following:

- Patriotic banners are now up until July 31<sup>st</sup>.
- Chamber Small Business Committee would like permission to purchase 4 sandwich boards for interchangeable banners to promote downtown events etc. on each portion of sidewalk on Broad Streets.
- Phase 2 light posts and bench purchasing program update: Dedication was held in conjunction with the Candler County Centennial Celebration July 12, 2014. Plaques are in production now.
- The Chamber newsletter is currently highlighting all downtown business specials that are referred to the office by noon Thursdays. The newsletter also features any available downtown property that owners want to promote in the news.
- We held the last public hearing for the Streetscape design Phase III in April. UGA Archway students are working on partnering with us for public design charrettes.
- BRAG (Bike Riders Across Georgia) was hosted in Metter on June 12-13, 2014. Alcohol License was purchased and the event was successful with over 560 riders and 200 attendees.
- ResCare and 24 Seven Gym are both setting dates to hold ribbon cuttings. Details will be emailed.
- Candler County Harvest Festival and Centennial Ag Celebration, October 18<sup>th</sup>.
- Sweet Southern Christmas Stroll date is tentatively November 13<sup>th</sup>, 2014.

Mrs. Riggs also passed out tourism stats from the Welcome Center.

### **Fire Department Report**

Mr. Hendrix submitted a written report.

### **Administration Report**

Mrs. Conner announced that the Person Financial Disclosure Reports have been submitted to the Georgia Transparency and Campaign Finance Commission.

Mrs. Conner reported that Ms. Beth Odom is recovering well from her surgery and has returned back to work.

### **ADJOURNMENT**

After no further discussion, Councilwoman Kilcrease made a motion to adjourn the meeting. Councilman MacGregor seconded the motion, and the vote was unanimous.

The meeting was adjourned at 7:55 p.m.

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Angie Conner, City Clerk

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William M. Trapnell, Mayor