

**CITY OF METTER
REGULAR MEETING
MONDAY, FEBRUARY 9, 2015
7:00 P.M.**

A regular meeting was held at City Hall on Monday, February 9, 2015 at 7:00 p. m. in the Council Chambers.

Attending the meeting were the following officials:

Mayor Pro tem Chyrileen Kilcrease
Councilman Ed Boyd
Councilman Gregory Thomas
Councilwoman Marsha Colson
City Manager Joseph Mosley
City Clerk Angie Conner
Public Works Director Cliff Hendrix
Chief of Police Mack Seckinger
Fire Chief Jason Douglas
Metter Classic Main Street Director Jaime Riggs
Carvy Snell, Metter Advertiser

Attending the meeting were the following guests:

Betsy McGriff – Archway Professional
Will Sullivan – All-Green Environmental
Dennis Allen – Candler County Family Connections
Bill Lindsey – County Manager, Candler County Commissioners
Glynn Thrift – Chairman, Candler County Commissioners
Emily Hunt – University of Georgia (Archway)
Angel Jackson – University of Georgia (Archway)
A Representative from Statesboro Alumnae Chapter of Delta Sigma Theta Sorority, Inc.

CALL TO ORDER AND WELCOME

Mayor Pro tem Kilcrease called the meeting to order and welcomed everyone.

PLEDGE OF ALLEGIANCE

Councilman Boyd led the Pledge of Allegiance.

INVOCATION

Councilman Thomas gave the invocation.

APPROVAL OF AGENDA

Councilwoman Colson made a motion to approve the agenda adding the following items: g) motion to approve the transfer of the administration car to the police department and purchasing a new administration vehicle, h) motion to approve the 2nd Annual Delta Sigma Theta Sorority, Inc. Spring Into Health 5K Run/Walk and 1 Mile Kids Fun Run, and i) motion to approve extending the sewer rehabilitation project into more critical areas using Renewal and Replacement funds and utilizing a change-order in the amount of **\$78,862** with the existing contractor . Councilman Thomas seconded the motion, and the vote was unanimous.

APPROVAL OF MINUTES

Councilman Thomas made a motion to approve the following minutes:
Regular Meeting – January 12, 2015
Called Meeting – February 03, 2015

Councilwoman Colson seconded the motion, and the vote was unanimous.

GUEST RECOGNITION

Chairman Glynn Thrift, Candler County Commissioners

During the work session prior to the Council meeting, Chairman Glynn Thrift of the Candler County Board of Commissioners informed the Council that the County has an opening for an Emergency Management Agency (EMA) Director. Since this position works directly with the Fire Chief, the county commissioners would like to offer the job to Fire Chief Jason Douglas. The County would be responsible for funding this position and for his training. Councilman Boyd asked how much time and responsibility will this take for Chief Douglas. Chairman Thrift said approximately 8 hours a month, and he would need some training hours. Chairman Thrift suggested for the City and County managers get together on the money situation.

Chairman Thrift informed the City council that the County is getting bids on a gas depot to store gas on site. The upfront cost, not including gas in tanks, is **\$75,000 to \$100,000**.

Chairman Thrift announced that the Community House has been rekeyed for better control. He also told that the County is on board with the new website.

Will Sullivan, AllGreen Environmental

Mr. Will Sullivan was present during the work session to give the City Council an update on the status of the curbside recycling in the city limits. He said that he would be cancelling the recycling program here in Metter since the comingled recycling is tough in rural Georgia. He said it was set up here as a pilot program, and it is just not working out. He said that he would continue the program through March 2015. He suggested that the City look into a sectional recycling center (drop-off center) in a central location, like the County has at the landfill. Councilman Boyd stated that we need to work on finding a solution.

Betsy McGriff, ARCHway Professional

Mrs. McGriff, along with Emily Hunt and Angel Jackson from the University of Georgia, was present during the work session to give an update on the Jaycee Park Visioning Project. Ms. Hunt said that we now have the grant money and need to get bids for the playground equipment. She said that Phase 2 keeps the basketball court, adds green space, and has a playground area and skateboard area.

Betsy McGriff, ARCHway Professional

Mrs. McGriff informed City Council that she is working on a Georgia Department of Transportation (GDOT) Grant in the amount of **\$3,000** for landscaping around the City of Metter entrance signs. She said the signs will be located at Hwy. 121 N at Brannen Road, Hwy 23 N. across from Willow Lake Golf Club, and Hwy. 46 E. in front of Farm Bureau. We may be able to include landscaping at the Metter/Candler County Chamber of Commerce in this project. The GDOT is requiring the City to sign a resolution and a Memorandum of Understanding (MOU) to apply for the grant.

Mrs. McGriff, on behalf of the ARCHway board members, asked for one of the City Council members to serve on the ARCHway Board. City Council suggested for Councilman Boyd to serve on the ARCHway Board.

Jaime Riggs, Chamber of Commerce Director

Mrs. Riggs was present asking the City Council to approve a contract with 365 Total Marketing in the amount of **\$6,750** to do a community website. The Metter/Candler County Chamber of Commerce, the Candler County Commission, and the Candler County Industrial Authority are all contributing **\$6,750** for a total of **\$27,000.00**. Each

entity will be responsible for paying a monthly maintenance fee of **\$400 (12 @ \$400 = \$4,800)**.

Dennis Allen, Candler County Family Connections

Mr. Allen was present to inform City Council that it is time to renew the agreement with the City to serve as the fiscal agent for grant purposes.

Representative from Statesboro Alumnae Chapter Delta Sigma Theta Sorority, Inc.

A representative from Statesboro Alumnae Chapter Delta Sigma Theta Sorority, Inc. was present to ask for permission to use the same route as they have in the past for the 2nd Annual Spring Into Health 5K Run/Walk. She said that last year they gave a donation to the Boys and Girls Club from the money raised.

Pine Grove Church

It was brought up during the work session that Pine Grove Church wants to purchase the old school playground equipment. If we decide we want to sell it, we need to declare it surplus. Councilman Boyd suggested that we check to see if we have any use for the playground equipment before we decide to sell it.

OLD BUSINESS

Metter Police Department Project

Councilman Thomas made a motion to approve a concept for the Metter Police Department headquarters and authorize the architect to complete the construction documents and advertise for the project. Councilman Boyd seconded the motion. Councilman Boyd said that the options being presented are confusing. We need to scrutinize a little closer. We should form a committee to include some of the Council members to review this project. We really need to take a hard look at what is being proposed. Councilman Boyd said that he feels there could be a more efficient use of space. He thinks we can rearrange things and not spend the amount of money being proposed. Councilman Boyd said that he personally has several problems with this plan. He said that he doesn't understand the generator, building a shelter for the cars and with the bathrooms. He said that he doesn't think it's efficient for the amount of space utilized. Mayor Pro tem Kilcrease asked for volunteers to serve on a committee to make sure the money is being spent effectively and space used efficiently. Councilman Boyd agreed to serve on the committee. Mayor Pro tem Kilcrease appointed the following to serve on a committee: Councilman Boyd, Chief Seckinger, another staff member from the Police Department, Cliff Hendrix, and Joseph Mosley. After the discussion was finished, Mayor Pro tem Kilcrease called for the vote. It was unanimous to deny the motion to approve a concept for the Metter Police Department headquarters and authorize the architect to complete the construction documents and advertise for the project.

NEW BUSINESS

Georgia Department of Transportation Gateway Grant

Councilwoman Colson made a motion to approve a resolution authorizing City staff and ARCHway professional Betsy McGriff to apply for a Georgia Department of Transportation Gateway Grant up to the maximum amount of **\$50,000.00** for funds to landscape proposed entrance signs leading into the city of Metter. Councilman Thomas seconded the motion, and the vote was unanimous.

Appointment to the Candler County ARCHway Executive Committee

Councilman Thomas made a motion to appoint Councilman Ed Boyd as the standing member of the Candler County ARCHway Executive Committee. Councilwoman Colson seconded the motion, and the vote was unanimous.

Resolution Allowing the City of Metter to Serve as the Fiscal Agent for the Candler County Family Connections

Councilman Thomas made a motion to approve a resolution agreeing to serve as the Fiscal Agent for the Candler County Family Connections for another year. Councilwoman Colson seconded the motion, and the vote was unanimous.

Contract with 365 Total Marketing

Councilman Boyd made a motion to approve a contract with 365 Total Marketing in the amount of **\$6,750** to do a community website. Councilman Thomas seconded the motion. The Metter/Candler Chamber of Commerce, the Candler County Commission, and the Candler County Industrial Authority are all contributing **\$6,750** for a total of **\$27,000.00**. Each entity will be responsible for paying a monthly maintenance fee of **\$400.00**. Mayor Pro tem Kilcrease called for the vote. The vote was unanimous to approve this contract.

Alcohol Beverage License

Councilwoman Colson made a motion to approve an application for Retail Alcoholic Beverage License for package sales for off-premise consumption of beer and wine at J&M Market, Inc. (dba Metter Meats) at 30 Northwest Broad Street by Mr. McKenzie Newkirk. Councilman Boyd seconded the motion, and the vote was unanimous.

Alcohol Beverage License

Councilwoman Colson made a motion to approve an application or Retail Alcoholic Beverage License for package sales for off-premise consumption of beer and wine at Parkers #49 at 1118 south Lewis Street by Mrs. Amy Mae Lane. Councilman Boyd seconded the motion, and the vote was unanimous.

Purchase of New Administration Vehicle

Councilman Boyd made a motion to purchase a new administration vehicle and transfer the present one to the police department. Councilman Thomas seconded the motion and the vote was unanimous.

Statesboro Alumnae Chapter Delta Sigma Theta Sorority, Inc. 2nd Annual Spring into Health 5K Run/Walk and 1 Mile Kids Fun Run

Councilman Thomas made a motion to approve the Statesboro Alumnae Chapter Delta Sigma Theta Sorority, Inc. 2nd Annual Spring into Health 5K Run/Walk and 1 Mile Kids Fun Run on Saturday, May 2, 2015 in Metter, Georgia. Councilwoman Colson seconded the motion, and the vote was unanimous.

Change-Order Sewer Rehabilitation Project

Councilman Boyd made a motion to approve extending the sewer rehabilitation project into more critical areas using Renewal and Replacement funds and utilizing a change-order in the amount of **\$78,862** with the existing contractor. Councilman Thomas seconded the motion, and the vote was unanimous.

MAYOR'S REPORT

No report.

STAFF REPORTS

City Manager's Report

Mr. Mosley reported that the gym repairs are in progress. He also reported the auditors will have the FYE 2014 audit report ready for the March 9th Council Meeting. He told the Council that he had attended the GDOT LAP Training and is in the process of preparing other documents for recertification.

Police Department Report

Chief Seckinger submitted a written report.

Public Works

Mr. Hendrix submitted a written report.

Main Street Affiliate Program

Mrs. Riggs submitted a written report.

Fire Department

Chief Douglas submitted a written report.

Administration Report

Mrs. Conner reported the following:

- 1) Sent GMA "If I was a Mayor" Contest Information to the Middle School
- 2) Working with auditors to complete the FYE 2014 audit report.
- 3) W-2s and 1099s have been sent out.
- 4) All alcohol licenses have been renewed.
- 5) Registration for the GMA Convention will begin March 3rd.
- 6) It is time to nominate and elect GMA District 9 Officers for 2015-2016. The deadline is March 2nd for nominations.

Approval to Open USDA Reserve Fund Checking Account

Mrs. Conner also asked City Council to approve opening up a new checking account called the USDA Reserve Fund as directed by the loan agreement. Councilman Thomas made a motion to approve opening the account as requested. Councilman Boyd seconded the motion and the vote was unanimous.

Alcohol Beverage One-Day Event License

Mrs. Conner asked City Council to consider approving a one-day event alcohol license for Lisa Rigdon with the Boys and Girls Club conditional upon all requirements being met. This is for a Casino Night to be held at the old Pond House to raise money for the Boys and Girls Club. Councilman Boyd made a motion to approve the one-day alcohol license conditional upon all requirements being met. Councilwoman Colson seconded the motion, and the vote was unanimous.

EXECUTIVE SESSION

Councilwoman Colson made a motion to go into executive session to discuss a personnel issue in the police department. Councilman Boyd seconded the motion, and the vote was unanimous. Mr. Carvy Snell went on record objecting to legality of the executive session. He stated that Chief Seckinger should not be a part of the executive session. Chief Seckinger exited the room along with everyone else except for the city manager and members of City Council.

After the executive session was complete, Councilwoman Colson made a motion to reopen the meeting. Councilman Thomas seconded the motion, and the vote was unanimous.

Regular Meeting, February 9, 2015

ADJOURNMENT

After no further discussion, Councilman Thomas made a motion to adjourn the meeting. Councilwoman Colson seconded the motion, and the vote was unanimous.

The meeting was adjourned at 8:15 p.m.

Angie Conner, City Clerk

William M. Trapnell, Mayor