

**CITY OF METTER
REGULAR MEETING
MONDAY, MAY 11, 2015
7:00 P.M.**

A regular meeting was held at City Hall on Monday, May 11, 2015, at 7:00 p. m. in the Council Chambers.

Attending the meeting were the following officials:

Mayor Billy Trapnell
Mayor Pro tem Chyrileen Kilcrease
Councilman Ed Boyd
Councilman Gregory Thomas
Councilwoman Marsha Colson
Councilman Paul MacGregor
City Manager Joseph Mosley
City Clerk Angie Conner
Public Works Director Cliff Hendrix
Chief of Police Mack Seckinger
Fire Chief Jason Douglas
Metter Classic Main Street Director Jaime Riggs
Carvy Snell, Metter Advertiser

Attending the meeting were the following guests:

Betsy McGriff – Archway Professional
Angel Jackson – Archway Operations Coordinator
Stephen Snell – Co-Chair Archway Board
Josh and Michael Whitfield – Whitfield Signs
Frank DeAngelo – Martin Rule and Associates
Betty Ruffin - Citizen

CALL TO ORDER AND WELCOME

Mayor Trapnell called the meeting to order and welcomed everyone.

PLEDGE OF ALLEGIANCE

Councilman MacGregor led the Pledge of Allegiance.

INVOCATION

Councilwoman Kilcrease gave the invocation.

APPROVAL OF AGENDA

Councilwoman Kilcrease made a motion to approve the agenda deleting Items 8 (b) Ordinance Amendment Occupational Tax, 8 (c) Ordinance Amendment Insurance Companies, 9 (b) Opening of Depot Bank Account, 9 (c) Alcohol Beverage License Application, adding Item 9 (e) Approval of Whitfield Signs as provider of the Gateway Entrance Signs and adding an Executive Session to discuss Real Estate. Councilman MacGregor seconded the motion, and the vote was unanimous.

APPROVAL OF MINUTES

Councilwoman Kilcrease made a motion to approve the following minutes:

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Councilwoman Colson seconded the motion and the vote was unanimous.

GUEST RECOGNITION

Jamie Riggs and Josh Whitfield

In the work session prior to the Council meeting, Mrs. Riggs representing the Branding Committee, discussed the Gateway Entrance Signs. She said that the Branding Committee is recommending Whitfield Signs out of Statesboro, Georgia to construct the new entrance signs to Metter and would like for the City Council to approve their recommendation.

Mr. Josh Whitfield presented several different types of signs:

Type A – Welcome Signs, pylon (not a commercial sign), aluminum, longevity, illuminated with LED’s, bottom part around ground is lit, withstand 115 mile per hour winds and has seven foot footers. Proposing to locate this sign on Highway 121 North near the Welcome Center.

Type B – Monument Marker/Single Face – aluminum columns with brick applied, recommending 4, looking at placing two of these on the main roads. Proposing to locate these signs at the city limits coming into Metter on Highway 121 North, Highway 46 East, Highway 46 West and Highway 23 North.

Type C – Outrigger Marker/Single or Double Face – Solid steel post and the rest is aluminum. – Directional Signs – Proposing to locate these throughout the city.

Type D – Downtown Marker/Single or Double Face – Welcome to Downtown

Total cost for all signs: \$159,650

Type A	1	\$ 67,900
Type B	4 @ \$10, 900 each	\$ 43,600
Type C	8 @ \$ 5,150 each	\$ 41,200
Type D	1	\$ 6,950

- Footer price assumes soil suitable for designed spread footer.

Mr. Whitfield stated that this project could be done in phases.

Stephen Snell

Mr. Stephen Snell was present at the work session asking the Council for their support of the Archway Program for year 3. He asked the Mayor and Council to approve the MOU for year 3. He thanked the Council for their support in the previous years and hopes the City sees the value in this program.

Betsy McGriff

Mrs. McGriff informed Mayor and Council that through the Archway Program, UGA students are working on a Comprehensive Development Plan for the spur of Highway 121 to Highway 129. The students are designing parking and signs for the new Metter Police Department and for the Lee Street Park. They are also doing a comprehensive sidewalk and bike lane inventory. The engineering students are looking at the problem areas at Caney Branch. They are also working on an analysis of city wide recycling with the City and working with County on landfill options.

Frank DeAngelo

Mr. Frank DeAngelo, representing Martin Rule and Associates, was present at the work session to present the proposed changes to the renovation plans of the new Metter Police Department. There were changes made to the front parking lot, big changes in the pavement, reduced sign cost and reduced generator. There were some changes made to the restroom areas. The new proposed overall total project price is \$273,200.

OLD BUSINESS

Ordinance Amendment

Councilman MacGregor made a motion to amend Article VI Finances Section 6.22 Fiscal Year of Metter Municipal Code to provide for a new fiscal year, July 1 through June 30. Councilwoman Kilcrease seconded the motion, and the vote was unanimous.

NEW BUSINESS

Renovations for New Metter Police Headquarters

Councilman Thomas made a motion to approve a concept for the Metter Police Department headquarters and authorize the architect to complete the construction documents and advertise for the project. Councilman Boyd seconded the motion, and the vote was unanimous.

Memorandum of Understanding with the University of Georgia ARCHway Partnership

Councilman Boyd made a motion to approve the Memorandum of Understanding (MOU) with the University of Georgia ARCHway Partnership for FY 2016. Councilwoman Colson seconded the motion, and the vote was unanimous.

Approval of Whitfield Signs to Construct New Gateway Signs

Councilman MacGregor made a motion to approve Whitfield Signs as the contractor for the construction of the new Gateway Entrance Signs as recommended by the Branding Committee. Councilwoman Kilcrease seconded the motion and the vote was unanimous.

Approval and Proceeding with 1 Type A Sign and 1 Type B Sign

Councilwoman Colson made a motion to authorize Whitfield Signs to proceed with permitting and processing one (1) Type A Sign and one (1) Type B Sign. Councilman MacGregor seconded the motion, and the vote was unanimous.

MAYOR'S REPORT

Mayor Trapnell gave some updates from GMA on the legislature and also on the Woodpecker Trail meeting.

STAFF REPORTS

City Manager's Report

Mr. Mosley reported that the report has been submitted to the Georgia Department of Audits.

Mr. Mosley reported that the closing out of the GEFA project is nearing completion.

Mr. Mosley met with GMA officials in Atlanta.

Mr. Mosley gave Mayor and Council some information, from his meeting with Head Start Officials, for them to look over.

Mr. Mosley informed Mayor and Council that he and Chief Seckinger met with the Candler County Jail Administrator and resolved the issue of the prisoner's food. We have paid the jail for the cost of the food. We are waiting for the County to call the meeting to discuss the agreement between the City and County for jail services. According to the law the county has to call the meeting.

Mr. Mosley went over the budget calendar and the city financials.

Police Department Report

Chief Mack Seckinger submitted a written report.

Better Hometown Report

Mrs. Riggs submitted a written report but highlighted that the Department of Natural Resources Office of Historic Preservation will be visiting Metter on Thursday to assist with a local business developer in applying for Federal tax credits for historic renovations.

Mrs. Riggs said that she met with City Manager and staff to plan a “How to Open a Business in Candler County” guide that will assist all potential business owners.

Fire Department Report

Chief Jason Douglas submitted a written report.

Administration Report

Mrs. Conner reported that the Wage & Salary Report has been submitted to the Georgia Department of Community Affairs.

EXECUTIVE SESSION

Councilwoman Kilcrease made a motion to go into executive session to discuss real estate. Councilman MacGregor seconded the motion, and the vote was unanimous.

After the discussion was complete, Councilwoman Colson made a motion to go back into open session. Councilwoman Kilcrease seconded the motion, and the vote was unanimous. No vote was taken following the executive session.

ADJOURNMENT

After no further discussion, Councilwoman Kilcrease made a motion to adjourn the meeting. Councilwoman Colson seconded the motion, and the vote was unanimous.

The meeting was adjourned at 8:15 p. m.

Angie Conner, City Clerk

William M. Trapnell, Mayor