

**CITY OF METTER
REGULAR MEETING
MONDAY, NOVEMBER 9, 2015
7:00 P.M.**

A regular meeting was held at City Hall on Monday, November 9, 2015 at 7:00 p. m. in the Council Chambers.

Attending the meeting were the following officials:

Mayor Billy Trapnell
Mayor Pro tem Chyrileen Kilcrease
Councilman Ed Boyd
Councilwoman Marsha Colson
Interim City Manager Carter Crawford
City Clerk Angie Conner
Public Works Director Cliff Hendrix
Chief of Police Mack Seckinger
Fire Chief Jason Douglas
Metter Classic Main Street Director Jaime Riggs
Carvy Snell, Metter Advertiser

Attending the meeting were the following guests:

Pam Brantley – Property Owner
Sunny Youmans – Property Owner
Vina Faye Slater – Property Owner
Alton Slater – Property Owner
Chuck Clark – Property Owner
Brent Carter – CarterFranklin, L.L.P.
Justin Franklin – CarterFranklin, L.L.P.
Brain S. Tootle – Canoochee-Ogeechee Properties, L.L.C.
Kasey Harrison – Canoochee-Ogeechee Properties, L.L.C.
Chester Flynt – Chesterfield’s Restaurant

CALL TO ORDER AND WELCOME

Mayor Trapnell called the meeting to order and welcomed everyone.

PLEDGE OF ALLEGIANCE

Councilman Boyd led the Pledge of Allegiance.

INVOCATION

Councilwoman Kilcrease gave the invocation.

APPROVAL OF AGENDA

Councilwoman Kilcrease made a motion to approve the agenda adding Item d) Executive Session to discuss a personnel issue. Councilwoman Colson seconded the motion, and the vote was unanimous.

APPROVAL OF MINUTES

Councilwoman Colson made a motion to approve the following minutes:

Regular Meeting – October 12, 2015
Called Meeting – October 12, 2015
Called Meeting – November 5, 2015

Councilwoman Kilcrease seconded the motion, and the vote was unanimous.

GUEST RECONITIONS

Mr. Chester Flynt, owner of Chesterfield’s Restaurant, was present at the work session to express his concerns over the cost of alcohol beverage licenses. Mayor Trapnell explained that the city staff had pooled some other cities and the City of Metter fees are in line with them. Mayor Trapnell advised Mr. Flynt that his complaint would be taken into consideration.

OLD BUSINESS

There was no old business to report.

NEW BUSINESS

Public Hearing – Zoning Amendment

Councilwoman Kilcrease made a motion to set a Public Hearing for Monday, December 14, 2015 at 5:30 p.m. for a Zoning Amendment. Councilwoman Colson seconded the motion, and the vote was unanimous.

Bid Approval – East Coast Asphalt, L.L.C.

Councilman Boyd made a motion to approve the low bid from East Coast Asphalt, L.L.C. in the amount of \$81,628.98 for the 2016 LMIG Roadway Resurfacing Project (Lee St. and Lillian St.). Councilwoman Kilcrease seconded the motion, and the vote was unanimous.

Zoning Amendment Request

Councilwoman Kilcrease made a motion to approve the Zoning Amendment request for CarterFranklin, L.L.P. and Canoochee-Ogeechee Properties, L.L.C. to have two parcels (Lot #6 & Lot #7) located at the corner of S. Lewis Street and Stripling Street rezoned from R-2 (Single-Family Residential) to R-O (Residential – Professional Office) to allow for the development of professional office buildings and to increase the total building coverage use for R-O from 15 % to 30%. Councilman Boyd seconded the motion, and the vote was unanimous.

Executive Session

Councilwoman Colson made a motion to go into executive session to discuss a personnel issue. Councilwoman Kilcrease seconded the motion and the vote was unanimous.

Upon a motion by Councilwoman Colson and a second by Councilwoman Kilcrease, council voted 3-0 to come out of executive session.

MAYOR’S REPORT

Mayor Trapnell had nothing to report.

STAFF REPORTS

City Manager’s Report

Mr. Crawford informed council that there are three things he would like to focus on: 1) Fire Department Building, 2) the new Police Department Building, which is well needed, and 3) New Financial Software for the Administration Department.

Mr. Crawford gave mayor and council a copy of his Interim City Manager/Administrator’s Organizational Review Process. It read as follows:

- Manage the City’s day to day operations.
- Review finances and, if needed, make recommendations.
- Review the City’s purchasing plan.

- Review the City’s personnel plan.
- Review each city department’s operations.
- Meet with each elected official.
- Meet with each department and employees.
- Use elected officials and employee input.
- Learn the City’s operational culture.
- Correct only pressing issues in the first 60 days.
- After observing the City’s operations for 60 days, start a corrective action process.
- After the first 60 days, present an assessment of the City’s organization to elected officials.

Police Department Report

Chief Seckinger submitted a written report.

Public Works Department

Mr. Hendrix submitted a written report.

Metter Classic Main Street Report

Mrs. Riggs submitted a written report and added that there will be a “Shop Small Saturday”. It will be the Saturday after Thanksgiving. Sixteen businesses have already signed up. The “Lighting of Metter” will be held on December 3, 2015.

Fire Department Report

Chief Douglas submitted a written report. He added that the “Storm Ready County Certified” has been updated.

Administration Report

The date for the City Christmas Dinner was set for Monday, December 7, 2015 at 6:00 p.m.

ADJOURNMENT

After no further discussion, Councilwoman Colson made a motion to adjourn the meeting. Councilwoman Kilcrease seconded the motion and the vote was unanimous.

The meeting was adjourned at 7:30 p. m.

Angie Conner, City Clerk

William M. Trapnell, Mayor