

**CITY OF METTER
REGULAR MEETING
MONDAY, DECEMBER 14, 2015
7:00 P.M.**

A regular meeting was held at City Hall on Monday, December 14, 2015 at 7:00 p. m. in the Council Chambers.

Attending the meeting were the following officials:

Mayor Billy Trapnell
Mayor Pro tem Chyrileen Kilcrease
Councilman Ed Boyd
Councilman Gregory Thomas
Councilwoman Marsha Colson
Councilman Paul MacGregor
Interim City Manager Carter Crawford
City Clerk Angie Conner
Public Works Director Cliff Hendrix
Chief of Police Mack Seckinger
Fire Chief Jason Douglas
Metter Classic Main Street Director Jaime Riggs
Selby Cody Voss, Metter Advertiser

Attending the meeting were the following guests:

There were no guests present.

CALL TO ORDER AND WELCOME

Mayor Trapnell called the meeting to order and welcomed everyone.

PLEDGE OF ALLEGIANCE

Councilman Boyd led the Pledge of Allegiance.

INVOCATION

Councilman Thomas gave the invocation.

APPROVAL OF AGENDA

Councilman Thomas made a motion to approve the agenda changing the amount in Item d) to \$9,700.00. Councilwoman Kilcrease seconded the motion, and the vote was unanimous.

APPROVAL OF MINUTES

Councilwoman Kilcrease made a motion to approve the following minutes:

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Councilwoman Colson seconded the motion and the vote was unanimous.

GUEST RECOGNITIONS

Mr. Mike Nelson received a special recognition for 20 years of loyal and dedicated service to the City of Metter but was not present to receive his plaque.

Mrs. Cindy Collins received a special recognition for 15 years of loyal and dedicated service to the City of Metter but was not present to receive her plaque.

OLD BUSINESS

There was no old business to report.

NEW BUSINESS

Fire Department Blueprints

Mr. Crawford explained to council that he would like to meet with the architects to look at the 2007 Fire Department Blueprints to see if it would be feasible to use them with our existing property located on South Lewis Street and if it is not feasible then we will have to start over any way. The width of the property has changed but we may be able to possibly look at a two story building so that it will fit. Councilwoman Kilcrease made a motion to approve for Mr. Crawford to set up a meeting with the architect to modify the 2007 Fire Department Blueprints. Councilman Boyd seconded the motion, and the vote was unanimous.

2016 Community Development Block Grant (CDBG) Application

Mr. Hendrix explained that he had met with the Associates in Local Government Assistance (ALGA) to see what projects might be acceptable to submit for the 2016 Community Development Block Grant (CDBG). The representative from ALGA suggested that we apply for the same project as 2015 since we only missed it by a couple of points. Councilman Boyd made a motion to approve a Resolution authorizing Mayor Trapnell to submit a FY 2016 Community Development Block Grant (CDBG) application and such supporting and collateral material as shall be necessary to the Georgia Department of Community Affairs (DCA) for funding under Title 1 of the Housing and Community Development Act of 1974. Councilwoman Colson seconded the motion, and the vote was unanimous.

Agreement with EMC Engineering

Councilwoman Kilcrease made a motion to approve an agreement with EMC Engineering Services in the amount of \$17,000.00 for the survey, design and construction services for water and sewer line replacement on Register Street and West Vertia Street. Councilman Boyd seconded the motion, and the vote was unanimous.

Agreement with EMC Engineering

Councilman Boyd made a motion to approve an agreement with EMC Engineering Services in the amount of \$9,700.00 for the survey, design and construction services for the installation of a generator at Bay St. wastewater pump station. Councilman Thomas seconded the motion, and the vote was unanimous.

Zoning Amendment – 204 Washington Street

Councilwoman Colson made a motion to approve an application for a Zoning Amendment for the rezoning of the property located at 204 Washington Street, owned by the Estate of W.H. Whitaker by his daughter Brenda Gould, from R-3 (Two-Family Residential) to R-4 (Multi-Family Residential) for the purpose of locating a residential Girls Group Home. Councilwoman Kilcrease seconded the motion, and the vote was unanimous.

MAYOR’S REPORT

Mayor Trapnell did not have a report.

STAFF REPORTS

City Manager’s Report

Mr. Crawford did not have a report.

Police Department Report

Chief Seckinger submitted a written report.

Public Works Department

Mr. Hendrix submitted a written report.

Metter Classic Main Street Report

Mrs. Riggs reported that she, with the help of Archway, has applied for a Rule Enhancement Beautification Grant in the amount of \$20,000.00 with no matching funds for the landscaping around the new entrance sign on Hwy 121 South. This will also include some of the landscaping around the Welcome Center.

We are still working with Norfolk Southern to get a lease agreement for the location of the entrance sign on Hwy 46 East. The entrance sign on the Tim Redding property and Hwy 121 South will be power operated. The other entrance signs will be solar powered. Whitfield Signs hopes to have the one on Hwy 121 South complete by February.

Mrs. Riggs informed mayor and council that she, along with the Youth Leadership Group, is working with the Fire Department again this year for the Second Annual Christmas Brigade. We will be delivering food to the people in the Housing Authority and what is left to the nursing homes. Crider Foods donated cans of chicken to include in the packages. The Rotary Club and Advanced Metals from Swainsboro also helped with donations. The Youth Leadership Group is helping put the packages together.

Mrs. Riggs announced that the Lighting of Metter went very well this year.

Fire Department Report

Chief Douglas submitted a written report. He added that the Fire Department has received a grant from the Forestry for a brush tank and pump in the amount of \$9,000.00. This grant has a 50/50 match. The city's 50 % is in the 2015 capital budget.

Chief Douglas also announced that the Metter Fire Department is looking at teaming up with the Claxton Fire Department to apply for a grant through RDC to purchase a new radio system. Evans County will be the lead on the grant. There is a 10% match. The deadline to apply is January 15, 2016. The grant will probably be awarded next fall.

Administration Report

No report for administration.

Councilman Boyd suggested that the city get the letter head changed to the new branding.

Councilwoman Colson asked about the job announcement for the city manager position sent to them by the mayor. Councilman Boyd and Councilwoman Kilcrease said that it sounded good. Councilman Boyd said that we need to fix the logo so that it will make a better impression. Mayor Trapnell said that it would be a go then once the logo is changed. Council agreed to run the ad January 1 through January 31, 2016.

ADJOURNMENT

After no further discussion, Councilwoman Kilcrease made a motion to adjourn the meeting. Councilman Thomas seconded the motion, and the vote was unanimous.

The meeting was adjourned at 7:20 pm.

Angie Conner, City Clerk

William M. Trapnell, Mayor