

**CITY OF METTER  
REGULAR MEETING  
MONDAY, SEPTEMBER, 2016  
7:00 P.M.**

A regular meeting was held at City Hall on Monday, September 12, 2016 at 7:00 p. m. in the Council Chambers.

Attending the meeting were the following officials:

Mayor Billy Trapnell  
Mayor Pro tem Chyrileen Kilcrease  
Councilman Ed Boyd  
Councilwoman Marsha Colson  
Councilman Paul MacGregor  
Councilman Gregory Thomas  
City Manager Mandi Cody  
MissyEdenfield  
Public Works Director Cliff Hendrix  
Chief of Police Mack Seckinger  
Fire Chief Jason Douglas  
Archway Professional, Catherine Muse  
Jaime Riggs, Chamber of Commerce  
Carvy Snell, Metter Advertiser

Attending the meeting were the following guests:

Blake Bloser , Lanier, Westerfield, Deal & Proctor  
Kay Proctor, Lanier, Westerfield, Deal & Proctor  
Shelley Strange – Animal Shelter Volunteer – Concerned Citizen

**CALL TO ORDER AND WELCOME**

Mayor Trapnell called the meeting to order and welcomed everyone.

**PLEDGE OF ALLEGIANCE**

Councilman MacGregor led the Pledge of Allegiance.

**INVOCATION**

Councilwoman Kilcrease gave the invocation.

**APPROVAL OF AGENDA**

Councilwoman Kilcrease made a motion to approve the agenda removing items 9b & 9c. Councilman MacGregor seconded the motion, and the vote was unanimous.

**APPROVAL OF MINUTES**

Councilman MacGregor made a motion to approve the following minutes:  
Regular Meeting, Monday, August 8, 2016  
Councilwoman Kilcrease seconded the motion, and the vote was unanimous.

**OLD BUSINESS**

There was no old business to report.

**NEW BUSINESS**

**Letter of engagement between the City of Metter and Lanier, Westerfield, Deal & Proctor for auditing of City of Metter financial statements for the year ending June**

**30, 216 and examining internal controls and processes in the amount not to exceed \$13,985.**

Councilwoman Kilcrease made a motion to approve the letter of engagement as presented. Councilman MacGregor seconded the motion and the vote was unanimous.

Kay Proctor and Blake Bloser were present in the work session to present the audit of the City of Metter Municipal Court's disbursement and recognition of fine revenue and of fine revenue and recommendations for corrective action.

**Motion to approve rules and rental fees for the Metter Community Center.**

In the work session council asked that city staff review this agreement and bring their recommendations back to the board for review before this matter is voted on.

**Motion to approve rules and rental fees for the Metter Depot.**

In the work session council asked that city staff review this agreement and bring their recommendations back to the board for review before this matter is voted on.

**Motion to approve rollover Certificate of Deposit (undesignated funds) in the amount of \$79,787.76 to Sea Island Bank for a period of 38 months at an interest rate of 1.4%.**

Councilman MacGregor made a motion to move the Certificate of Deposit to Seal Island Bank. Councilwoman Kilcrease seconded the motion, and the vote was unanimous.

**MAYOR'S REPORT**

No additional report.

**STAFF REPORTS**

**City Manager's Report**

Ms. Cody reported she has received a letter of retirement for Sgt. Cedric Kirkland effective the end of September.

Michael Brown will deliver the Service Deliver Strategy Analysis next week. She will let the council know what day. This report will be presented at the October regular council meeting.

Ms. Cody will plan a small planning session with council before the Archway retreat.

City Clerk Angie Conner has been invited by the County to join the election board.

Ms. Cody presented the new organizational chart for the "department heads".

**Police Department Report**

Chief Seckinger submitted a written report. He added that the open house for the new police department will be on September 29, 2016 at 10:30. He has had two rounds of interviews for the open Captain's position. He also noted Sgt. Kirkland's retirement at the end of September. He is still one officer short.

**Public Works Report**

Mr. Hendrix submitted a written report. He gave an update on the progress in the park.

After much discussion concerning the brick on the fountain in the park, council decided to try to salvage the existing brick on the foundation.

**Classic Main Street Report**

Mrs. Riggs needs the benches and plaques for the downtown park need to be ordered. She will send information to Ms. Cody and Mr. Hendrix.

Mrs. Riggs reported there are several businesses opening in town, she will send out information.

**Fire Department Report**

Chief Douglas submitted a written report. Chief Douglas was not in attendance.

**Administration Report**

Mrs. Conner submitted a written report. Mrs. Conner was not in attendance.

**Motion to Enter Executive Session to discuss personnel and real estate.**

Councilwoman Colson made a motion to enter into executive session, Councilman MacGregor seconded the motion and the vote was unanimous.

Councilman Kilcrease made a motion to close executive session, Councilman MacGregor seconded the motion and the vote was unanimous.

**ADJOURNMENT**

After no further discussion, Councilwoman Colson made a motion to adjourn the meeting. Councilwoman Kilcrease seconded the motion, and the vote was unanimous.

The meeting was adjourned at 9:10 p.m.

---

Missy Edenfield

---

William M. Trapnell, Mayor