

**CITY OF METTER
REGULAR MEETING
MONDAY, MARCH 13, 2017
7:00 P.M.**

A regular meeting was held at City Hall on Monday, March 13, 2017 at 7:00 p. m. in the Council Chambers.

Attending the meeting were the following officials:

Mayor Billy Trapnell
Mayor Pro tem Chyrileen Kilcrease
Councilman Ed Boyd
Councilman Gregory Thomas
Councilwoman Marsha Colson
Councilman Paul MacGregor
City Manager Mandi Cody
City Clerk Angie Conner
Public Works Director Cliff Hendrix
Chief of Police Mack Seckinger
Fire Chief Jason Douglas
Finance Manager Cindy Collins
HR/Purchasing Manager Missy Edenfield
Metter Classic Main Street Director Jaime Riggs
City Attorney Brent Carter
Carvy Snell, Metter Advertiser

Attending the meeting were the following guests:

Mr. & Mrs. Michael Brown, Brown Pelican Consulting LLC
Brad Jones, Candler County Commissioners
Victoria Gaitten, Metter Welcome Center
Laura Vines, Citizen
Angel Jackson, University of Georgia
Catherine Muse, Archway Professional
Glynn Thrift, Chairman, Candler County Commissioners
Caleb Stilling, Metter Fire Department
Glenn Deal, Citizen
Gary Howard, Citizen
Charles Stewart, Metter Fire Department

WORK SESSION

A work session was held at 5:30 p.m. (before the regular council meeting).

Mr. Michael Brown of Brown Pelican Consulting, Inc. gave a presentation regarding analysis and recommended revisions of the City of Metter/Candler County Service Delivery Strategy conducted at the request of the City of Metter. Mr. Brown found a funding inequity. City property owners pay for city services in their city tax bill, and city property owners also pay for these same services – *which primarily benefit the unincorporated area or are jointly-funded with the county* – in their county tax bills. A copy of the presentation has been made a part of these minutes and is attached.

CALL TO ORDER AND WELCOME

Mayor Trapnell called the regular meeting to order and welcomed everyone.

PLEDGE OF ALLEGIANCE

Councilman MacGregor led the Pledge of Allegiance.

INVOCATION

Councilman Thomas gave the invocation.

APPROVAL OF AGENDA

Councilman Thomas made a motion to approve the agenda as presented. Councilwoman Kilcrease seconded the motion, and the vote was unanimous.

Mayor Trapnell called for a motion to add Item e, deeding of property (lane) between Brannen Road and Patterson Drive. Councilwoman Kilcrease made the motion to add Item e. Councilman MacGregor seconded the motion, and the vote was unanimous.

APPROVAL OF MINUTES

The minute approval for February 13, 2017 was tabled for more review time.

GUEST RECOGNITIONS

There were no guests listed on the agenda. Mr. Michael Brown gave his presentation during the work session prior to the regular meeting.

OLD BUSINESS

There was no old business to discuss.

NEW BUSINESS

Ordinance Amendment Chapter 2 (Mayor and Council)

Councilwoman Colson made a motion to approve the Second Reading of an Ordinance to amend Chapter 2 (Mayor and Council) of the Metter Municipal Code for the purpose of amending the regular meeting date and time for the City of Metter Mayor and Council to the 2nd Monday night of each month at 5:30 p.m. Councilwoman Kilcrease seconded the motion, and the vote was unanimous. Council agreed for this to begin immediately. They also agreed to only have work sessions on special occasions, when needed.

Ordinance Amendment Title 1, Chapter 1.16, Section 1.16.010 Schedule of Fines

An amendment to Title 1, Chapter 1.16, Section 1.16.010 Schedule of Fines of the Metter Municipal Code was presented for the first reading.

Amendment to the City of Metter Retirement Document

Currently the City Manager is under the city's retirement plan as all employees are eligible. We are recommending amending the City of Metter Retirement Document to exempt the City Manager. Also, currently city staff must work 12 months to qualify for the plan. The participation date varies. Some employees have had to work up to 18 months before they could participate. We are recommending amending the document to allow 12 months and 1 day for qualifying and participating in the plan.

Councilwoman Colson made a motion to amend the City of Metter Retirement Plan Document to provide exemption for the City Manager and to amend the qualification period for city employees. Councilwoman Kilcrease seconded the motion, and the vote was unanimous.

City of Metter Defined Contribution Plan

Councilwoman Kilcrease made a motion to set the City of Metter defined contribution for qualifying employees at 6% of wages earned minus overtime, holiday, sick, vacation, and bonus pay; and to exempt part time employees. Councilwoman Colson seconded the motion and the vote was unanimous.

DEEDING OF PROPERTY (LANE) BETWEEN BRANNEN ROAD AND PATTERSON DRIVE

Previously, Tess Woods attended a council meeting and requested that the city close the alley between Brannen Road and Patterson Drive. This property begins at the corner of Willow Lake Drive and Patterson Drive and runs directly behind homes of Tess Woods, Allen Harris, and Terry Bostwick. City Attorney Brent Carter explained to council that these property owners have come up with a way to split the property so that this lane can be closed. They also paid to have the property surveyed. Councilwoman Kilcrease made a motion to approve quit claim deeds for this property to the following adjacent property owners: Tess Fordham Woods and Charles Eric Woods, Allen Harris and LaLa Michelle Strange, and Terry Bostwick and Myra Bostwick. Councilman MacGregor seconded the motion, and the vote was unanimous.

MAYOR'S REPORT

Mayor Trapnell informed council that the Department of Transportation is cutting the timber in the median on Interstate 16. He sent a letter asking about enhancing our interchange. Mayor Trapnell said that DOT will come meet with us so be thinking about what we can do out there.

STAFF REPORTS

Police Department Report

Chief Seckinger submitted a written report. Eleven officers have completed the Governor Deal Training Initiative mandated by Governor Deal. The timetable on certification is July 1 implementation and real assessment in December or January.

Public Works Report

Mr. Hendrix submitted a written report. He added that the final inspection has been completed at the park. There are a couple of items on the punch list. The fence should come down within the next week.

Fire Department Report

Chief Douglas submitted a written report.

Main Street Program Report

Mrs. Riggs presented the reports on tourism.

Administration Report

Mrs. Conner submitted a written report. She announced that the GMA District 9 Listening Session is scheduled in Hazlehurst on Thursday, April 27, 2017 at 6:00 p.m.

Finance Report

Ms. Cody announced that the revenues are a bit down because of the delay in property taxes. The expenditures are at or below levels. Budget amendments are forthcoming. We are working on the FY 2018 proposed budget. Mrs. Cindy Collins has been working on project sheets for the 2005 and 2011 SPLOST series. These project sheets will show us what the total project costs were and what other revenue streams were involved. We may be approaching our financial limit. We may not collect any more under this series because of an agreement with the Industrial Authority. Ms. Cody thanked Mrs. Collins for her research.

City Manager's Report

Ms. Cody stated that she would be meeting with our partnerships on the FY 2018 budget. She will be meeting with the groups' one on one.

Ms. Cody informed council that the Animal Services Committee is meeting every Tuesday. They are discussing how to use the \$100,000 donated by Mr. Grayson Trapnell. There is a lot of attention to be placed on this issue.

Ms. Cody informed council that the Steering Committee for the Comprehensive Plan is meeting every other Thursday night at 5:30 p.m. at the Metter Police Department. Councilman Boyd thanked Ms. Cody for her presentation on the comprehensive plan. She did a great job getting it kicked off. The presentation was very impressive. Mayor Trapnell said that the city is in good hands with her leadership.

EXECUTIVE SESSION

Councilwoman Colson made a motion to enter into executive session for the purpose of discussing pending and potential litigation. Councilwoman Kilcrease seconded the motion, and the vote was unanimous.

After the executive session was complete, Councilwoman Colson made a motion to return to regular session. Councilman Thomas seconded the motion, and the vote was unanimous.

ADJOURNMENT

After no further discussion, Councilwoman Kilcrease made a motion to adjourn the meeting. Councilwoman Colson seconded the motion, and the vote was unanimous.

The meeting was adjourned at 8:33 p.m.

Angie Conner, City Clerk

William M. Trapnell, Mayor