

Park Use Regulations

Introduction

A user is responsible for adhering to and complying with all rules and regulations pertaining to the use of city parks for special events, with all permit directions and conditions and with all applicable laws and ordinances.

Permits for a given space are granted on a first come, first served basis. Applications for special events shall be made no later than **10 days in advance**.

Use

Nonprofit organizations, including civic and school clubs, local governments, and local churches, shall be allowed the use of the park free of charge. However, they will still need to pay a **(\$50.00) deposit**, which will be refunded if the park is left clean and orderly, and there are no damages to anything in the park's. Private Citizens or groups desiring to hold political events shall also have use of the park free of charge, but they must secure a permit. Private citizens may use the park for weddings, receptions and special events. No business enterprise or private citizen is authorized to operate from the park on a regular basis.

Rental of the Park

The rental fee for use of any of the park areas for private citizen's use is one hundred and fifty dollars **(\$150.00)** paid in advance at the time of reservation. Fifty dollars **(\$50.00)** of this amount shall be refunded if the park is left clean and orderly, and there are no damages to anything in the park's (plants, sprinkler system, fountain, etc).

Only adults will be authorized to lease the park's (an adult is a person 21 years of age or over). An adult shall also be responsible for registering and signing a Hold Harmless Agreement prior to the event to assure responsibility for the conduct of the participants as well as the obeying of the rules and regulations of the park.

The City of Metter reserves the right to deny a person or group use of the facilities if their usage of the park results in violation of any of the park regulations.

Regulations

No person shall possess, consume or sell any alcoholic beverages or illegal drugs in the parks or on its premises. This restriction applies to all adjacent parking areas and governmental facilities located near the park.

No vehicle traffic is allowed on the grass area or sidewalks of the parks.

No anchors of any kind will be driven into the ground of the West Park due to the underground sprinkler system in this park. If there are any damages to the sprinkler system, it will be repaired by the City and that cost deducted from the deposit or billed to the renter.

Park Use Regulations

The City of Metter Police Department shall have the authority to enforce these regulation and to request a group to leave the park. Except as expressly permitted herein, use and conduct of the parties using any of the parks shall comply with all federal laws, state laws, and city laws and ordinances otherwise in effect. Remedies for violation of these regulations shall be cumulative of any other remedies provided by federal, state, or local law, rule or ordinances.

Set Up & Break Down

Set-up for events cannot begin before 6:00 a.m. All functions at the parks shall cease at 9:00 p.m.; breakdown and cleanup must end by 10:00 p.m.

Sanitation and Clean Up

Clean-up must be done during events as needed, receptacles emptied, and litter picked up. All trash accumulated during the event must be removed from the site. If poly-carts are needed for an event, the user is responsible for paying \$15.00 for each poly-cart. Contact City Hall at 685-2776 for details.

Signage & Sign Permit

All signs, including banners, which pertain to a special event or public gathering must comply with the following provision of the City Code:

- Section 9.035 *Special Event or Spectacular Signs*.

No signage can be erected within any municipal right-of-way that would impede sight distance for vehicular traffic. Contact the Building Inspector at 685-7845 for specific details and fees associated with erecting signage. No signs are to be **staked** into the ground in the West Park area. Note: No fees shall apply for participants hosting or holding political events.

Sound (Noise)

Users planning to use devices that would cause them to exceed the requirements of the City of Metter Noise Ordinance must secure a permit from the Metter Chief of Police (Section **9.20.120**: Permit to exceed). Contact Metter Police Department at 685-5437 for details and to pay the appropriate fee. Note: No fees shall apply for participants hosting or holding political events.

The applicant has read and understands this policy:

Applicant

Date

(Rev. 01/17)