

REQUEST FOR QUALIFICATIONS

THE CITY OF METTER IS ISSUING THIS REQUEST FOR QUALIFICATIONS (RFQ) FOR THE PURPOSE OF SOLICITING VENDOR PROPOSALS FOR A FINANCIAL AND ADMINISTRATIVE DATA PROCESSING SYSTEM TO SERVE THE CURRENT AND PROJECTED NEEDS OF THE CITY.

PROPOSALS ARE DUE BY MARCH 2, 2018 AT 4:00 P.M. AT METTER CITY HALL, LOCATED AT 49 S ROUNTREE STREET, METTER, GEORGIA. ALL BIDS SHOULD BE IN A SEALED ENVELOPE MARKED “FINANCIAL AND ADMINISTRATIVE DATA PROCESSING SYSTEM PROPOSAL”, PROJECT # ADM-2018-01. BIDS WILL BE TIME AND DATE STAMPED AT THE TIME OF RECEIPT. BIDS WILL BE OPENED ON MARCH 2, 2018 AT 4:00 P.M. IN THE COUNCIL CHAMBERS AT CITY HALL. BID OPENING IS OPEN TO ALL VENDORS.

A COPY OF THE RFQ SPECIFICATIONS CAN BE PICKED UP AT METTER CITY HALL, FROM THE HR/PURCHASING MANAGER, MISSY EDENFIELD, MONDAY THROUGH FRIDAY BETWEEN THE HOURS OF 8:00 A.M. AND 5:00 P.M. YOU MAY REQUEST A COPY OF THE BID SPECIFICATIONS BY EMAIL TO medenfield@pineland.net.

FOR ALL INQUIRES CONCERNING THESE BID SPECIFICATIONS PLEASE CONTACT MISSY EDENFIELD AT ANY OF THE FOLLOWING: CITY HALL, 49 S ROUNTREE ST, METTER, GA 30439, (912)685-2527 OR (912)314-3896, medenfield@pineland.net.

THE CITY OF METTER RESERVES THE RIGHT TO REJECT ANY AND ALL BIDS.

**CITY OF METTER
P.O. BOX 74
METTER, GA 30439**

