

REQUEST FOR PROPOSAL

THE CITY OF METTER IS ISSUING THIS REQUEST FOR PROPOSAL (RFP) FOR THE PURPOSE OF SOLICITING BIDS FOR PROPERTY AND CASUALTY INSURANCE.

BIDS ARE DUE BY MARCH 20, 2020 AT 3:00 P.M. AT THE METTER CITY HALL, LOCATED AT 49 SOUTH ROUNTREE STREET, METTER, GEORGIA. ALL BIDS SHOULD BE IN A SEALED ENVELOPE MARKED “PROPERTY AND CASUALTY INSURANCE BID”. BIDS WILL BE TIME AND DATE STAMPED AT THE TIME OF RECEIPT. BIDS WILL BE OPENED ON MARCH 20, 2020 AT 3:00 PM IN THE COUNCIL CHAMBERS AT CITY HALL. BID OPENING IS OPEN TO ALL VENDORS.

A COPY OF THE BID SPECIFICATIONS CAN BE PICKED UP AT METTER CITY HALL, FROM THE PURCHASING MANAGER: MISSY EDENFIELD, MONDAY THROUGH FRIDAY BETWEEN THE HOURS OF 8:00 A.M. AND 5:00 P.M. YOU MAY REQUEST A COPY OF THE BID SPECIFICATIONS BY EMAIL TO medenfield@cityofmetterga.gov.

FOR ALL INQUIRES CONCERNING THESE BID SPECIFICATIONS PLEASE CONTACT: MISSY EDENFIELD AT ANY OF THE FOLLOWING: CITY HALL, 49 SOUTH ROUNTREE STREET, METTER, GEORGIA 30439, (912)685-2527 OR (912)314-3896, medenfield@cityofmetterga.gov.

THE CITY OF METTER RESERVES THE RIGHT TO REJECT ANY AND ALL BIDS.

**CITY OF METTER
P.O. BOX 74
METTER, GA 30439**