

REQUEST FOR PROPOSAL

The City of Metter is issuing this Request for Sealed proposal for roof repair of the entire roof of the fire shop located on East Vertia Street, Metter, Georgia behind City Hall. Sealed proposals for the roof repairs will be received by the City of Metter at Metter City Hall, located at 49 South Rountree Street, Metter, Georgia until 3:00 pm on October 22, 2020. All bids will be publicly opened and read aloud at that time. The successful bidder will be required to furnish the City of Metter with a Certificate of Insurance naming the City of Metter as a Certificate Holder.

The work to be done consists of remove and replace all eight (8) old existing skylights with new metal roofing panels. These panels will be fastened in order to meet local wind up-lift requirements. Seal the joints where the new metal roofing is installed with Black Jack Elastomeric White Roof Patch.

As an Add Alternate, list separately for the (repair any punctures and/or loose metal/flashing. Pressure wash existing roof. Repair all leaks and cracks with Black Jack Elastomeric White Roof Patch and seal around all penetrations to ensure they will hold out the water to include vent fans, piping, etc. with Black Jack Elastomeric White Roof Patch. Then apply two coats of Black Jack Elasto-Kool 1000 Elastomeric Roof Coating to entire roof. Apply second coat perpendicular to first coat and allow at least 24 hours between coats. Provide the number of years this work will be warranted, if any.)

Please contact Missy Edenfield to schedule a time to inspect the location. All work shall be completed within **20 calendar days** from the Notice to Proceed, which is expected within 10 days of the bid opening.

Questions may be directed in writing to Missy Edenfield, Purchasing Manager no later than October 15, 2020 at, **City of Metter, P.O. Box 74, Metter, GA 30439, (912)-685-2527 or (912)314-3896 or by email at medenfield@cityofmetterga.gov.**

The Owner reserves the right to reject any and all bids and to waive any informality in the bidding.

All bids are to be enclosed in a sealed envelope and addressed as follows:

**ROOF REPAIRS FIRE SHOP
CITY OF METTER
P. O. Box 74, 49 S. ROUNTREE STREET
METTER, GEORGIA 30439
ATTENTION: MISSY EDENFIELD, PURCHASING MANAGER**