

**PUBLIC NOTICE  
JOB OPPORTUNITY**

The City of Metter is seeking a city planner to provide administrative and technical work regarding the City's housing and planning programs. This position is under the general direction of the City Manager. Major duties for this position include meeting with developers to review plans and plats for compliance with the City's development regulations and zoning codes; answering questions regarding adopted codes and ordinances related to procedures on development plans, zoning applications, and land use; in charge of the enforcement of related ordinances; develops short and long range plans, prepares data for studies, reports and recommendations; coordinates activities with other departments and agencies; insures that planning and zoning codes are kept up to date; applies for and administers various housing development and related grants; coordinates the City's building inspection and code enforcement program; a wide range of duties are required and assigned to this position. Minimum qualifications include a Bachelor's degree in urban planning, public administration, or related field; American Institute of Certified Planners certification or obtain within first year of employment; three years of progressive municipal planning experience, and a valid Georgia drivers license. Resume may be sent to Carter Crawford, City Manager, at [craw@planters.net](mailto:craw@planters.net). The deadline for submitting resume will be October 15, 2022.

Starting salary for this position will be \$50,310.76.

All job applicants being considered for employment shall be required to pass a drug and alcohol screening test prior to being hired.

The City of Metter is an equal opportunity employer.

Missy Edenfield  
HR/Purchasing Manager